

Crimmigration Law Clerk Researcher

Background of Agency: The Immigrant Law Center of a nonprofit agency that provides immigration legal assistance to low-income immigrants and refugees in Minnesota. ILCM also works to educate Minnesota communities and professionals about immigration matters, and advocates for state and federal policies that respect the universal human rights of immigrants.

Purpose of Position: The Crimmigration Law Clerk Researcher position was created to support removal defense cases at the Immigrant Law Center of MN. The research may involve reviewing Board of Immigration Appeals decisions, 8th Circuit decisions, and secondary sources. As capacity allows, the Law Clerk may also have time to provide direct assistance on case work for individuals who have cases pending before the Immigration Court in Fort Snelling, MN. There may also be opportunities for observation of ongoing immigration court hearings, depending on student interest.

Primary Duties and Responsibilities

- Work on case assistance projects for Staff Attorneys, including client correspondence, country conditions research, legal briefs, and organizing filings
- Conduct research on Westlaw or Lexis
- Draft case memos and research memos
- If interested, obtaining certified student attorney status and assisting with cases
- If interested, could include remote, in-person intake, including at ICE detention centers

Qualification and Eligibility:

- Must be enrolled in law school.
- Prior experience in immigration research and/or criminal research preferred.

Schedule and Hours

- Flexible. Remote work available. To be determined by supervisor and intern.
- Fall 2025

Pay

Volunteer Position. Supervisor also willing to support interns who secure external funding or credit.

Supervisor: Law Clerk will be supervised by Robyn Meyer-Thompson. Support will be provided by ILCM's Volunteer Coordinator.

Work Location:

ILCM's main offices at 450 North Syndicate Street, Suite 200, St. Paul, MN 55104. Work may be completed remotely with travel to the office as needed.

How to Apply: Please send resumé and cover letter to ILCM Volunteer Coordinator, Robyn Meyer-Thompson at robyn.meyer-thompson@ilcm.org.