



PRO BONO CITIZENSHIP TRAINING MATERIALS

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NATURALIZATION PRO BONO PROJECT

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SECTION 1

NATURALIZATION OVERVIEW

- ILCM Naturalization Introduction Sheet
- USCIS Guide to Naturalization



ILCM Naturalization Introduction Sheet

Naturalization is the process by which lawful permanent residents can apply for, and if deemed eligible, obtain U.S. citizenship. In order to be eligible for naturalization an individual must meet the following nine requirements:

1. Be at Least 18 Years Old;
2. Be a Lawful Permanent Resident;
 - a. Have a green card, obtained that green card lawfully, and not abandoned LPR status.
3. Been a Lawful Permanent Resident for at least five years;
 - a. There are exceptions for certain individuals who can file earlier, usually after having lawful permanent resident status for 3 years.
4. Maintained Continuous Residence in the U.S. for the past 5 years (or three in some cases);
5. Been Physically Present in the U.S. for Half of the Past 5 Years (or three in some cases);
6. Be Able to Pass a Test Regarding U.S. History and Government;
7. Be able to Speak, Read, Write, and Understand English;
 - a. Some exceptions apply for individuals with medical waivers and/or those who have reached a certain age and length of time in LPR status.
8. Believe in the US Constitution and Take an Oath of Allegiance to the U.S; *and*
9. Be a Person of Good Moral Character.
 - a. There are certain permanent and temporary bars to showing good moral character that are listed in the INA. Also, the CFR and USCIS memos list several factors that could be hurdles to showing good moral character for an applicant.

Individuals who meet these requirements can file an N-400 Form, supporting documentation, and a filing fee or a fee waiver to USCIS. USCIS will evaluate the application by reviewing the applicants entire immigration history, and running an FBI background check (based on fingerprints that are taken after the filing of the N-400). Once this process is complete the applicant will be called in to USCIS for an

interview. At the interview a USCIS officer reviews the N-400 form with the applicant and administers civics and English testing to evaluate the applicant's eligibility for prongs six and seven discussed above.

Following the interview the officer will generally either deny or approve the application. If further information is needed the officer may issue a Request for Evidence to gather more documentation from the applicant. If the application is approved the applicant will be scheduled to attend an oath ceremony where he or she will obtain a Certificate of Citizenship. If the application is denied there is a 30 day appeal period available to applicants.

Naturalization is an exciting process to assist a client with. Attorneys should always be aware, however, that although naturalization may seem like a straightforward process there are many potential dangers for clients that attorneys must watch for. For instance, if USCIS identified any past fraud in the client's immigration history that would make their LPR status invalid, unearths removable crimes through the background check, or identifies behavior on the client's part such as certain long international travel that would trigger abandonment of LPR status, then the client could be placed in removal proceedings. To avoid these dangers clients must be thoroughly screened, warned of these dangers, and if needed FOIAs or FBI checks should be done prior to filing. For pro bono matters, if any questions arise, please contact your mentor at ILCM for feedback.

Naturalization cases with serious issues are the exception to the rule, but must be discussed to ensure client safety. In general, naturalization should be a joyous and smooth process for clients and we greatly appreciate your assistance with representing low-income immigrants and refugees in their naturalization process.



A Guide to Naturalization



U.S. Citizenship
and Immigration
Services

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Welcome

E Pluribus Unum - Out of Many, One

-Motto inscribed on the Great Seal of the United States

Welcome

We are very pleased that you want to become a U.S. citizen. The United States is a nation of immigrants. Throughout our history, immigrants have come here seeking a better way of life and have strengthened our Nation in the process.

For more than 200 years, the United States has remained strong because of our citizens and the common civic values we share. Deciding to become a U.S. citizen is one of the most important decisions in a person's life. If you decide to apply for naturalization, you will be showing your permanent commitment to the United States. You will also be showing your loyalty to its Constitution and its people.

When you are naturalized, you agree to accept all of the responsibilities of being a citizen. You agree to support the United States, its Constitution, and its laws. In return, you are rewarded with all the rights and privileges that are part of citizenship. We welcome your interest and hope you will read on to learn more about naturalization.

What Is Naturalization?

Naturalization is commonly referred to as the manner in which a person not born in the United States voluntarily becomes a U.S. citizen.

What Is This *Guide* for?

U.S. Citizenship and Immigration Services (USCIS) created this *Guide* to provide better and more consistent information to people interested in naturalization. It is written mainly for people 18 years or older who want to become citizens. Please take the time to review this information to make sure that you are eligible to apply for naturalization. You can find more information at www.uscis.gov or by calling Customer Service at 1-800-375-5283 or 1-800-767-1833 (for hearing impaired).

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What Are the Benefits and Responsibilities of Citizenship?

Benefits

The Constitution and laws of the United States give many rights to both citizens and non-citizens living in the United States. However, some rights are only for citizens, such as:

- **Voting.** Only U.S. citizens can vote in Federal elections. Most States also restrict the right to vote, in most elections, to U.S. citizens.
- **Bringing family members to the United States.** Citizens generally get priority when petitioning to bring family members permanently to this country.
- **Obtaining citizenship for children born abroad.** In most cases, a child born abroad to a U.S. citizen is automatically a U.S. citizen.
- **Traveling with a U.S. passport.** A U.S. passport allows you to get assistance from the U.S. government when outside the United States.
- **Becoming eligible for Federal jobs.** Most jobs with government agencies require U.S. citizenship.
- **Becoming an elected official.** Many elected offices in this country require U.S. citizenship.
- **Showing your patriotism.** In addition, becoming a U.S. citizen is a way to demonstrate your commitment to your new country.

The above list does not include all the benefits of citizenship, only some of the more important ones.

Responsibilities

To become a U.S. citizen you must take the Oath of Allegiance. The oath includes several promises you make when you become a U.S. citizen, including promises to:

- Give up all prior allegiance to any other nation or sovereignty;
- Swear allegiance to the United States;
- Support and defend the Constitution and the laws of the United States; and
- Serve the country when required.

U.S. citizens have many responsibilities other than the ones mentioned in the Oath. Citizens have a responsibility to participate in the political process by registering and voting in elections. Serving on a jury is another responsibility of citizenship. Finally, America becomes stronger when all of its citizens respect the different opinions, cultures, ethnic groups, and religions found in this country. Tolerance for differences is also a responsibility of citizenship.

When you decide to become a U.S. citizen, you should be willing to fulfill the responsibilities of citizenship. We hope you will honor and respect the freedoms and opportunities citizenship gives you. At the same time, we hope you become an active member of your community. It is by participating in your community that you truly become an American.

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Frequently Asked Questions

Q 1. How can I become a U.S. citizen?

A You may become a U.S. citizen (1) by birth or (2) through naturalization.

Q 2. Who is born a U.S. citizen?

A Generally, people are born U.S. citizens if they are born in the United States or if they are born to U.S. citizens:

(1) If you were born in the United States:

Normally you were a U.S. citizen at birth.¹ (Including, in most cases, the Commonwealth of Puerto Rico, the territories of Guam and the U.S. Virgin Islands, and after November 4, 1986, the Commonwealth of the Northern Mariana Islands),

(2) If you were born abroad to TWO U.S. citizens:

And at least one of your parents lived in the United States at some point in his or her life, **then in most cases you are a U.S. citizen.**

(3) If you were born abroad to ONE U.S. citizen:

In most cases, you are a U.S. citizen if **all** of the following are true:

- One of your parents was a U.S. citizen when you were born;
- Your citizen parent lived at least 5 years in the United States before you were born; and
- At least 2 of those 5 years in the United States were after your citizen parent's 14th birthday.²

Your record of birth abroad, if registered with a U.S. consulate or embassy, is proof of your citizenship. You may also apply for a passport to have your citizenship recognized. If you need additional proof of your citizenship, you may file an "Application for Certificate of Citizenship" (Form N-600) with USCIS to get a Certificate of Citizenship. Call the USCIS Forms Line at **1-800-870-3676** to request Form N-600, or download the form at **www.uscis.gov**.

¹The exception is persons who were born not subject to the jurisdiction of the United States, such as children of foreign diplomats.

²If you were born before November 14, 1986, you are a citizen if your U.S. citizen parent lived in the United States for at least 10 years and 5 of those years in the United States were after your citizen parent's 14th birthday.

Q 3. How do I become a naturalized citizen?

A If you are not a U.S. citizen by birth or did not acquire/derive U.S. citizenship automatically after birth, you may still be eligible to become a citizen through the naturalization process. Eligible persons use the “Application for Naturalization” (Form N-400) to apply for naturalization.

Persons who acquired citizenship from parent(s) while under 18 years of age use the “Application for Certificate of Citizenship” (Form N-600) to document their citizenship. Qualified children who reside abroad use the “Application for Citizenship and Issuance of Certificate under Section 322” (Form N-600K) to document their naturalization. You may call the USCIS Forms Line at **1-800-870-3676** to request a Form N-400, N-600, or N-600K; or you may download all of these forms at www.uscis.gov.

Q 4. What are the requirements for naturalization?

A Please see Section 4, “Who Is Eligible For Naturalization?,” beginning on page 17 for more details on the eligibility requirements for naturalization. You should also complete the Eligibility Worksheet in the back of this *Guide* to help you find out if you meet the eligibility requirements.

Q 5. When does my time as a Permanent Resident begin?

A Your time as a Permanent Resident begins on the date you were granted permanent resident status. This date is on your Permanent Resident Card (formerly known as an Alien Registration Card or "Green Card"). The sample cards on this page show where you can find important information such as the date your Permanent Residence began.

Front

"A-number"

Date you became a Permanent Resident (January 1, 1980)

Back

This card is not valid for entry into the United States.

RESIDENT ALIEN

"A-number"

Port-of-Entry or office where you were granted adjustment of status

ALIEN REGISTRATION RECEIPT CARD

Date you became a Permanent Resident (07 10 50)

"A-number"

RESIDENT ALIEN

"A-number"

Date you became a Permanent Resident (07 17 01)

ALIEN REGISTRATION RECEIPT CARD

Date you became a Permanent Resident (07 17 01)

"A-number"

NOTE: The "A-number" is the Alien Registration Number

Q 6. What form do I use to file for naturalization?

A You should use an “Application for Naturalization” (Form N-400). Call the USCIS Forms Line at **1-800-870-3676** to request Form N-400. You may also download the form at www.uscis.gov.

Q 7. If I have been convicted of a crime but my record has been expunged, do I need to write that on my application or tell a USCIS officer?

A Yes. You should always be honest with USCIS about all:

- Arrests (even if you were not charged or convicted);
- Convictions (even if your record was cleared or expunged);
- Crimes you have committed for which you were not arrested or convicted; and
- Any countervailing evidence, or evidence in your favor concerning the circumstances of your arrests, and/or convictions or offenses that you would like USCIS to consider.



Even if you have committed a minor crime, USCIS may deny your application if you do not tell the USCIS officer about the incident. Note that unless a traffic incident was alcohol or drug related, you do not need to submit documentation for traffic fines and incidents that did not involve an actual arrest if the only penalty was a fine less than **\$500** and/or points on your driver’s license.

Q 8. Where do I file my naturalization application?

A You should send your completed “Application for Naturalization” (Form N-400) to the appropriate USCIS Lockbox Facility that serves your area, see page 34 for detailed instructions. Also see page 34 for separate filing instructions for members of the Armed Forces and the spouses of active members of the Armed Forces. Remember to make a copy of your application. **Do not** send original documents with your application unless the Document Checklist included with this *Guide* states that an original is required. **Always** make copies of documents that you send to USCIS.

Q 9. Will USCIS help me, or make accommodations for me, if I have a disability?

A USCIS will make every effort to make reasonable accommodations for applicants with disabilities who need modifications to the naturalization process in order to demonstrate their eligibility. For example, if you use a wheelchair, we will make sure you can be fingerprinted, photographed, interviewed, and sworn in at a location that is wheelchair accessible. If you are hearing impaired, the officer conducting your interview will speak loudly and slowly, or we will work with you to arrange for an American sign language interpreter. If you require an American sign language interpreter at the oath ceremony, please indicate that in your Form N-400 in the section where you are asked if you need

an accommodation for a disability. If you use a service animal such as a guide dog, your animal may come with you to your interview and oath ceremony.

We are continuing to work on better ways to make the naturalization process easier for applicants with disabilities. If you know in advance that you will need some kind of accommodation, write a letter explaining what you will need and send it to the USCIS district office that will interview you after you receive your interview notice. If you have a physical or developmental disability or a mental impairment so severe that you cannot acquire or demonstrate the required knowledge of English and civics, you may be eligible for an exemption of those requirements. To request an exemption, you must file a “Medical Certification for Disability Exceptions” (Form N-648). See page 26 of this *Guide* for more information.

Q 10. Where is my local USCIS office?

A To find the local USCIS office that serves your area, please use the field office locator at www.uscis.gov.

Q 11. What is the fee for processing an application?*

A The current fee for processing a naturalization application can be found on the single page titled “Current Naturalization Fees” in the back of this *Guide*. If you are under 75 years old, you must also pay a fee to have your biometrics taken.**

Q 12. How can I pay my application fee?

A You must send the fee with your application. Pay the fee with a check or money order drawn on a U.S. bank payable to the **Department of Homeland Security**. Do not use the initials DHS or USDHS. **Do Not Send Cash.**

You may also pay using a credit card. There is no additional fee when you do so. The N-400 is the only form that you can pay for by credit card using the G-1450, Authorization for Credit Card Transaction. Check www.uscis.gov for more specific information.

Residents of Guam should make the fee payable to the “Treasurer, Guam,” and residents of the U.S. Virgin Islands should make the fee payable to the “Commissioner of Finance of the Virgin Islands.”

Fees for biometric services, which include your photograph and signature, are separate from your application fee. Remember that your application fee is not refundable even if you withdraw your application or if your case is denied.



* If you are applying for naturalization based on your own service in the Armed Forces of the United States, no filing fee is required. Please see “Naturalization Information for Military Personnel” (Form M-599) for more information.

** If you are 75 years or older, or if you are filing on the basis of your service in the Armed Forces of the United States, or if you are filing from abroad, **do not** send the biometric services fee for fingerprinting with your application.

Q 13. How long will it take to become naturalized?

A The time it takes to be naturalized varies by location. USCIS is continuing to modernize and improve the naturalization process and would like to decrease the time it takes to an average of 6 months after the Form N-400 is filed.

Q 14. Where can I be fingerprinted and photographed?

A After we receive your application, we will tell you where you should get biometrics taken. For more information about biometrics, see page 35.

Q 15. How do I find out the status of my naturalization application?

A You may check the status of your naturalization application by visiting www.uscis.gov or by calling Customer Service at **1-800-375-5283** (TTY: **1-800-767-1833**).

Q 16. What if I cannot go to my scheduled interview?

A It is very important not to miss your interview. If you have to miss your interview, you should write the office where your interview is to be conducted as soon as possible and ask to have your interview rescheduled. Rescheduling an interview may add several months to the naturalization process, so make all attempts to attend your original interview date.

If you miss your scheduled interview without notifying USCIS, we will “administratively close” your case. If we close your case because you missed your interview, we will notify you at your last address of record. Unless you contact us to schedule a new interview within 1 year after we close your case, we will deny your application.

Q 17. What do I do if my address has changed?

A It is important that USCIS has your most current address. If we do not, you may not receive important information from us. For example, we may not be able to notify you about the date and time of your interview or about additional documents you may need to send or bring.

If you move after filing your “Application for Naturalization” (Form N-400), call Customer Service at **1-800-375-5283 (TTY: 1-800-767-1833)** to change your address on your pending Form N-400. Every time you move, you are required by law to inform USCIS of your new address. To meet this legal requirement, you must file an “Alien’s Change of Address Card” (Form AR-11), in addition to calling Customer Service. You must file the Form AR-11 within 10 days of your move. There is no fee to file this form. You should also notify the U.S. Postal Service of your new address to help ensure that any mail already on its way may be forwarded to you.

Q 18. Can I change my name when I naturalize?

A Congress did not give USCIS legal authority to change a person’s name when that person naturalizes. Therefore, there are only two ways that USCIS can issue your Certificate of Naturalization under a new name:

1. If you present proof that you have already changed your name according to the legal requirements that apply to persons living in your State, USCIS can issue the Certificate of Naturalization with your new name. Such proof might include a marriage certificate or divorce decree showing that you changed your name when you married or divorced. It might also include some other State court order establishing that you changed your name.
2. If you are going to take the Oath of Allegiance at a Naturalization Ceremony that is held in Court, you may ask the Court to change your name. If the Court grants your request, your new name will appear on your Certificate of Naturalization.

Q 19. If USCIS grants me naturalization, when will I become a citizen?

A You become a citizen as soon as you take the Oath of Allegiance to the United States in a formal naturalization ceremony. In some places, you can choose to take the oath the same day as your interview. If that option is not available, or if you prefer a ceremony at a later date, USCIS will notify you of the ceremony date with a “Notice of Naturalization Oath Ceremony” (Form N-445).

Q 20. What should I do if I cannot go to my oath ceremony?

A If you cannot go to the oath ceremony, you should return the “Notice of Naturalization Oath Ceremony” (Form N-445) that you received to your local USCIS office. Include a letter saying why you cannot go to the ceremony. Make a copy of the notice and your letter before you send them to USCIS. Your local USCIS office will reschedule you and send you a new “Notice of Naturalization Oath Ceremony” (Form N-445) to tell you when your ceremony will be.

Q 21. What can I do if USCIS denies my application?

A If you think that USCIS was wrong to deny your naturalization application, you may request a hearing with an immigration officer. Your denial letter will explain how to request a hearing and will include the form you need. The form for filing an appeal is the “Request for Hearing on a Decision in Naturalization Proceedings under Section 336 of the INA” (Form N-336). You must file the form, including the correct fee, to USCIS within 30 days after you receive a denial letter.

If, after an appeal hearing with USCIS, you still believe you have been wrongly denied naturalization, you may file a petition for a new review of your application in U.S. District Court.

Q 22. Can I reapply for naturalization if USCIS denies my application?

A In many cases, you may reapply. If you reapply, you will need to complete and resubmit a new Form N-400 and pay the fee again. You will also need to have your biometrics taken again. If your application is denied, the denial letter should indicate the date you may reapply for citizenship.

If you are denied because you failed the English or civics test, you may reapply for naturalization as soon as you want. You should reapply whenever you believe you have learned enough English or civics to pass both tests.

Q 23. What do I do if I lose my Certificate of Naturalization? What do I use as proof of citizenship if I do not have my certificate?

A You may get a new Certificate of Naturalization by submitting an “Application for Replacement Naturalization/Citizenship Document” (Form N-565) to USCIS. You may request Form N-565 by calling the USCIS Forms Line (1-800-870-3676), or by downloading the form at www.uscis.gov. Submit this form with the appropriate fee to the Nebraska or Texas Service Center, depending on which Service Center has jurisdiction over your residence.

If you have one, you may use your U.S. passport as evidence of citizenship while you wait for a replacement certificate. It is strongly recommended that you apply for a passport as soon as you become a citizen.

Q 24. If I am a U.S. citizen, is my child a U.S. citizen?

A A child who is born in the United States, or born abroad to a U.S. citizen(s) who lived in (or came to) the United States for the required period of time prior to the child’s birth, is generally considered a U.S. citizen at birth.

A child who is:

- Born to a U.S. citizen who did not live in (or come to) the United States for the required period of time prior to the child’s birth, or
- Born to one U.S. citizen parent and one alien parent or two alien parents who naturalize after the child’s birth, or
- Adopted (stepchildren cannot derive or acquire citizenship through their stepparents) and is permanently residing in the United States can become a U.S. citizen by action of law on the date on which all of the following requirements have been met:
 - The child was lawfully admitted for permanent residence*; and
 - Either parent was a United States citizen by birth or naturalization**; and
 - The child was still under 18 years of age; and
 - The child was not married; and

- The child was the parent’s legitimate child or was legitimated by the parent before the child’s 16th birthday (children born out of wedlock who were not legitimated before their 16th birthday do **not** derive United States citizenship through their father); and
- If adopted, the child met the requirements of section 101(b)(1)(E) or (F) of the Immigration and Nationality Act (INA) and has had a full and final adoption; and
- The child was residing in the United States in the legal custody of the U.S. citizen parent (this includes joint custody); and
- The child was residing in the United States in the physical custody of the U.S. citizen parent.

If you and your child meet all of these requirements, you may obtain a U.S. passport for the child as evidence of citizenship. If the child needs further evidence of citizenship, you may submit an “Application for Certificate of Citizenship” (Form N-600) to USCIS to obtain a Certificate of Citizenship. (**NOTE:** A child who meets these requirements before his or her 18th birthday may obtain a passport or Certificate of Citizenship at any time, even after he or she turns 18.)

***NOTE** – Children who immigrated under the “IR-3” or “IR-4” categories must have had an immigrant petition filed on their behalf before their 16th birthday; see answers to Question 26. All adoptions for any other type of immigration benefit, including naturalization, must be completed by the child’s 16th birthday, with one exception: A child adopted while under the age of 18 years by the same parents who adopted a natural sibling who met the usual requirements.

****NOTE** – The “one U.S. citizen parent” rule applies only to children who first fulfilled the requirements for automatic citizenship (other than at birth abroad) on or after February 27, 2001. In order to qualify for automatic citizenship (other than at birth abroad) on or before February 26, 2001, both of the child’s parents must have been United States citizens either at birth or through naturalization—both parents if the child had two parents; the surviving parent if a parent had died; the parent with legal custody if the parents were divorced or legally separated; or the mother only, if the child had been born out of wedlock and the child’s paternity had not been established by legitimation.

Q

25. If I am a U.S. citizen, but my child does not meet the requirements listed above, can I still apply for citizenship for my child?

A

A child who is regularly residing **in** the United States can become a citizen of the United States **only** by meeting the requirements listed in the answer to Question 25. If a child regularly resides **in** the United States and is not a lawful permanent resident, he or she cannot acquire citizenship automatically until he or she is granted lawful permanent residence. If a child who has been lawfully admitted for permanent residence fails to qualify for citizenship under the

provisions of law, he or she may apply for naturalization after reaching 18 years of age by filing Form N-400, provided that he or she has the required 5 years of lawful permanent residence.

U.S. citizens with children by birth or adoption (stepchildren do not qualify) who do **not** regularly reside in the United States, may apply for citizenship for such a child if all of the following conditions are met:

- The child is under 18 years of age; and
- The child is not married; and
- The child regularly resides outside the United States; and
- The child is temporarily present in the United States pursuant to a lawful admission and is maintaining such lawful status; and
- The child is in legal and physical custody of a parent who is a U.S. citizen; and
- The child is the U.S. citizen's legitimate child, or was legitimated before the child's 16th birthday (children born out of wedlock who were not legitimated before their 16th birthday may be eligible for this procedure through his or her mother); and
- If adopted, the child meets the requirements of section 101(b)(1)(E) or (F) of the INA and had a full and final adoption; and
- Either of the following is true:
 - The citizen parent has lived at least 5 years in the United States, and at least 2 of which were after the citizen parent's 14th birthday; or
 - If the child's citizen parent has not lived in the United States for at least 5 years, 2 of which were after that parent's 14th birthday, the citizen parent currently has a parent (the child's grandparent) who:
 - Is also a U.S. citizen; and
 - Lived in the United States for 5 years, at least 2 of which were after the citizen grandparent's 14th birthday; and
 - Is living or deceased at the time of the adjudication of the application and the taking of the oath.

If the foregoing conditions are met, the citizen parent can apply for citizenship and a Certificate of Citizenship on behalf of the child using an "Application for Citizenship and Issuance of a Certificate under Section 322" (Form N-600K). Both the citizen parent and the child must appear at an interview with a USCIS officer in the United States. The child must meet **all** of the required conditions at the time he or she takes the Oath of Allegiance. (**NOTE:** The oath may be waived if the child is too young to understand it.)

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Who Is Eligible for Naturalization?

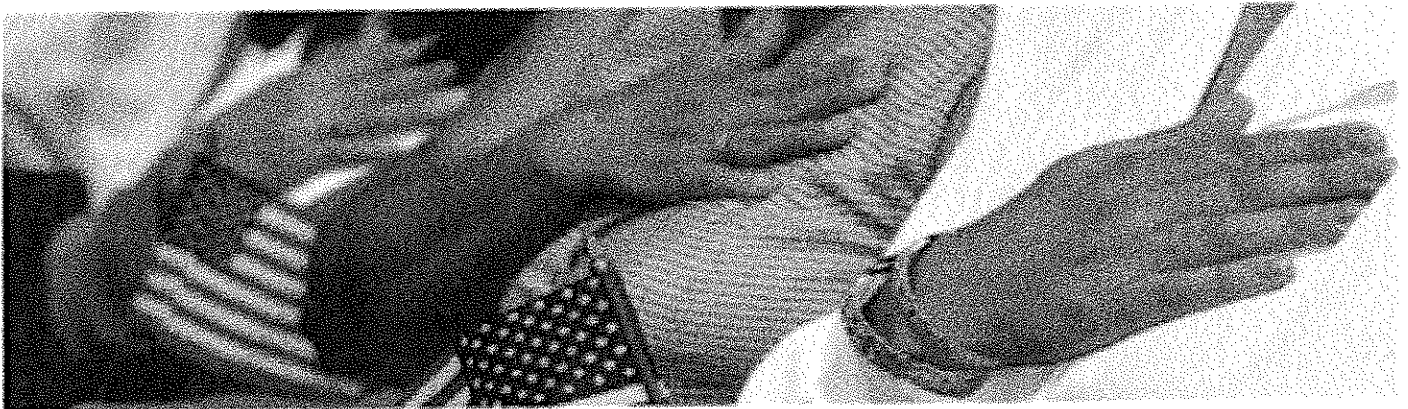
Naturalization is how immigrants become citizens of the United States. If you wish to apply for naturalization, you should use the “Application for Naturalization” (Form N-400).

If you want to apply for citizenship for a child who is under 18 years old, you should use the “Application for Certificate of Citizenship” (Form N-600) or “Application for Citizenship and Issuance of a Certificate under Section 322” (Form N-600K). For more information about applying for citizenship for your children, see Questions 25-26 on pages 13-15.

In the next few pages, we describe the naturalization eligibility requirements for persons who will use Form N-400.

The following table summarizes the naturalization requirements for *most* types of applicants. After the table is a section that provides more information on each requirement. If you still have questions about your eligibility, you should consult an immigrant assistance organization or USCIS.

4





PR

Time as Permanent Resident

Continuous Residence

REQUIREMENTS

TYPE OF APPLICANT

If you are at least 18 years old and:

Have been a Permanent Resident for the past 5 years and have no special circumstances.

NOTE: Over 90% of applicants fall into this category.

If you are at least 18 years old and:

Are currently married to and living with a U.S. citizen; **and**
Have been married to and living with that same U.S. citizen for the past 3 years; **and**
Your spouse has been a U.S. citizen for the past 3 years.

If you:

Are in the U.S. Armed Forces (or will be filing your application within 6 months of an honorable discharge); **and**
Have served for at least 1 year.

If you are at least 18 years old and:

Were in the U.S. Armed Forces for less than 1 year **or**

If you are at least 18 years old and:

Were in the U.S. Armed Forces for 1 year or more, but you were discharged more than 6 months ago

If you:

- Performed active duty military service during:
 - World War I (April 6, 1917-November 11, 1918);
 - World War II (September 1, 1939-December 31, 1946);
 - Korea (June 25, 1950-July 1, 1955);
 - Vietnam (February 28, 1961-October 15, 1978);
 - Persian Gulf (August 2, 1990-April 11, 1991); or
 - On or after September 11, 2001.

If you are at least 18 years old and:

Were married to a U.S. citizen who died during a period of honorable active duty service in the U.S. Armed Forces.

NOTE: You must have been married to and living with your U.S. citizen spouse at the time of his/her death.

If you are at least 18 years old and:

- Are a U.S. national (a non-citizen who owes permanent allegiance to the United States); **and**
- Have become a resident of any State; **and**
- Are otherwise qualified for naturalization.

5 years

3 years

You must be a Permanent Resident on the day of your interview.

5 years

You are not required to be a Permanent Resident.

NOTE: If you did not enlist or reenlist in the United States or its outlying possessions, you must be a Permanent Resident on the day you file your application.

You must be a Permanent Resident on the day of your interview.

You are not required to be a Permanent Resident.

5 years as a Permanent Resident without leaving the United States for trips of 6 months or longer

3 years as a Permanent Resident without leaving the United States for trips of 6 months or longer.

Not Required

5 years as a Permanent Resident without leaving the United States for trips of 6 months or longer.

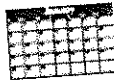
NOTE: If you were out of the country as part of your service, this time out of the country does not break your continuous residence. It is treated just like time spent in the United States. See "Naturalization Information for Military Personnel" (Form M-599) for more information.

Not Required

Not Required

The same requirements as any other applicant for naturalization, depending on your qualifications.
NOTE: Any time you resided in American Samoa or Swains Island counts the same as the time you resided within a State of the United States.

Where to go for more information.



Physical Presence in the United States

Time in USCIS District or State

Good Moral Character

English & Civics Knowledge

Attachment to the Constitution

30 months

3 months

Required

Required

Required

18 months

3 months

Required

Required

Required

Not Required

Not Required

Required

Required

Required

30 months

3 months

Required

Required

Required

NOTE: Time in the U.S. Armed Forces counts as time physically present in the United States no matter where you were. See "Naturalization Information for Military Personnel" (Form M-599) for more information.

Not Required

Not Required

Required

Required

Required

Not Required

Not Required

Required

Required

Required

The same requirements as any other applicant for naturalization, depending on your qualifications.
NOTE: Any time you resided in American Samoa or Swains Island counts the same as the time you resided within a State of the United States.

3 months or not required, depending on your qualifications.

Required

Required

Required

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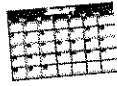
Time as a Permanent Resident

Continuous Residence

REQUIREMENTS

TYPE OF APPLICANT	Time as a Permanent Resident	Continuous Residence
<p>If you are at least 18 years old and: Served on a vessel operated by the United States or If you: Served on a vessel registered in the United States and owned by U.S. citizens or a U.S. corporation.</p>	5 years	5 years as a Permanent Resident without leaving the United States for trips of 6 months or longer. <i>NOTE: If you were out of the country while serving on a vessel this time out of the country does not break your continuous residence. It is treated just like time spent in the United States.</i>
<p>If you are at least 18 years old and: Are an employee or an individual under contract to the U.S. Government.</p>	5 years	5 years as a Permanent Resident without leaving the United States for trips of 6 months or longer. <i>NOTE: An absence from the United States for 1 year or more will break your continuous residence. You may keep your continuous residence if you have had at least 1 year of unbroken continuous residence since becoming a Permanent Resident and you get an approved Form N-470 before you have been out of the United States for 1 year.</i>
<p>If you are at least 18 years old and: Are a person who performs ministerial or priestly functions for a religious denomination or an interdenominational organization with a valid presence in the United States.</p>	5 years	5 years as a Permanent Resident without leaving the United States for trips of 6 months or longer. <i>NOTE: An absence from the United States for 1 year or more will break your continuous residence. You may keep your continuous residence if you have had at least 1 year of unbroken continuous residence since becoming a Permanent Resident and you get an approved Form N-470 at any time before you get naturalized.</i>
<p>If you are at least 18 years old and: Are employed by one of the following: • An American institution of research recognized by the Attorney General; • An American-owned firm or corporation engaged in the development of foreign trade and commerce for the United States; or • A public international organization of which the United States is a member by law or treaty (if the employment began after you became a Permanent Resident).</p>	5 years	5 years as a Permanent Resident without leaving the United States for trips of 6 months or longer. <i>NOTE: An absence from the United States for 1 year or more will break your continuous residence. You may keep your continuous residence if you have had at least 1 year of unbroken continuous residence since becoming a Permanent Resident and you get an approved Form N-470 before you have been out of the United States for 1 year.</i>
<p>If you are at least 18 years old and: Have been employed for 5 years or more by a U.S. nonprofit organization that principally promotes the interests of the United States abroad through the communications media.</p>	5 years	Not Required
<p>If you are at least 18 years old and: Are the spouse of a U.S. citizen who is one of the following: • A member of the U.S. Armed Forces; • An employee or an individual under contract to the U.S. Government; • An employee of an American institution of research recognized by the Attorney General; • An employee of an American-owned firm or corporation engaged in the development of foreign trade and commerce for the United States; • An employee of a public international organization of which the United States is a member by law or treaty; or • A person who performs ministerial or priestly functions for a religious denomination or an interdenominational organization with a valid presence in the United States and You will be proceeding to join your spouse whose work abroad under orders of the qualifying employer will continue for at least 1 year after the date you will be naturalized. Form N-400 should be filed prior to departing.</p>	You must be a Permanent Resident at the time of your USCIS interview.	Not Required

Where to go for more information.



Physical Presence in the United States

Time in USCIS District or State

Good Moral Character

English & Civics Knowledge

Attachment to the Constitution

30 months

3 months

Required

Required

Required

NOTE: Time served on the vessel counts as time "physically present" in the United States no matter where you were.

30 months

3 months

Required

Required

Required

NOTE: Time spent in this type of employment counts as time physically present in the United States no matter where you are as long as you get an approved Form N-470 before you have been out of the United States for 1 year.

30 months

3 months

Required

Required

Required

NOTE: Time spent in this type of employment counts as time physically present in the United States no matter where you are as long as you get an approved Form N-470 before you apply for naturalization.

30 months

3 months

Required

Required

Required

Not Required

Not Required

Required

Required

Required

Not Required

Not Required

Required

Required

Required

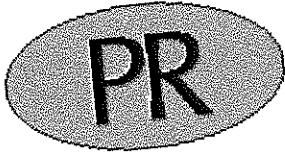
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Time as a Permanent Resident

Permanent Residents are people who have "permanent resident" status in the United States as provided for under U.S. immigration laws. Permanent Residents are normally given Permanent Resident Cards, also known as "Green Cards." (NOTE: These cards used to be called Alien Registration Cards.)

In most cases, you must be a Permanent Resident for a certain number of years before you may apply for naturalization. But, it is not enough to be a Permanent Resident for the required number of years; you must also be in "continuous residence" during that time.



Continuous Residence

"Continuous residence" means that you have not left the United States for a long period of time. If you leave the United States for too long, you may interrupt your continuous residence.

What if I was outside the United States between 6 and 12 months? If you leave the United States for more than 6 months, but less than 1 year, you have broken or disrupted your continuous residence

unless you can prove otherwise. Read the "Document Checklist" in the back of this Guide to find out what information you must give to prove you did not break your continuous residence.

What if I was outside the United States for 1 year or longer? In almost all cases, if you leave the United States for 1 year or more, you have disrupted your continuous residence. This is true even if you have a Re-entry Permit.

If you leave the country for 1 year or longer, you may be eligible to re-enter as a Permanent Resident if you have a Re-entry Permit. But none of the time you were in the United States *before you left* the country counts toward your time in continuous residence.

If you return within 2 years, some of your time *out of the country* does count. In fact, the last 364 days of your time out of the country (1 year minus 1 day) counts toward meeting your continuous residence requirement.

You may file Form N-400 ninety (90) calendar days before you complete your permanent residence requirement if your eligibility for naturalization is based upon being a:

- Permanent resident for at least 5 years; or
- Permanent resident for at least 3 years if you are married to a U.S. citizen.

To determine your 90-day early filing date, begin by identifying your 5-year or 3-year date as a permanent resident. For example, if the date on your Permanent Resident Card says "July 4, 2006," you meet the 5 year permanent residence requirement on "July 4, 2011." If you have met all other eligibility requirements, you may file your completed Form N-400 90 days before "July 4, 2011." The earliest date you may apply for naturalization would be "April 5, 2011."

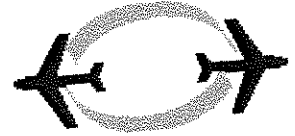
Locate the USCIS Early Filing Calculator on the USCIS website at www.uscis.gov/n-400. The calculator will help you determine that you file your Form N-400 with USCIS no more than 90 days prior to your permanent residence anniversary date. USCIS will deny your Form N-400 if you file your Form N-400 more than 90 days prior to your anniversary date.

The continuous residence requirement does not apply to certain types of applicants, such as members of the U.S. Armed Forces serving during designated periods of conflict.

Other provisions allow a few other types of applicants to remain abroad more than 1 year without disrupting their continuous residence status. To maintain their continuous residence while out of the country, these people must file an "Application to Preserve Residence for Naturalization Purposes" (Form N-470). See the table at the beginning of this section for more information on who can use Form N-470 and when it must be filed.

Physical Presence in the United States

"Physical presence" means that you have actually been in the United States. Most applicants must be physically present in the United States for a certain number of months to be eligible for naturalization.



What is the difference between "physical presence" and "continuous residence"? Physical presence concerns the total number of days you were in the United States during the period required for your naturalization. Continuous residence concerns the time you resided lawfully in the United States without any single absence long enough to "break" that continuity for naturalization purposes.

"Continuous Residence" Example

- An applicant became a Permanent Resident on January 1, 1994.
- She lived in the United States for 3 years, then returned to her native country for 1 year and 3 months.
- She got a Re-entry Permit before leaving the United States so that she could keep her Permanent Resident status.
- The applicant re-entered the United States with Permanent Resident status on April 1, 1998.

Question: When is the applicant eligible for naturalization?

Answer: On April 2, 2002, 4 years and 1 day after she returned to the United States. The last 364 days the applicant was out of the United States count toward her time as a Permanent Resident in "continuous residence," but the 3 years in the United States before leaving do not.

When counting the total number of days you have been out of the country, include all trips you have taken outside the United States. This includes short trips and visits to Canada and Mexico. For example, if you go to Canada for a weekend, you must include that trip when you are counting how many days you have spent out of the country. Generally, partial days spent in the United States count as whole days spent in the United States.

Effect of Removal Proceedings

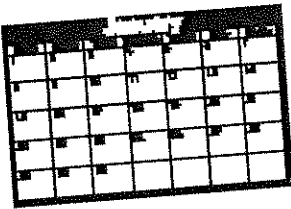
If you have been ordered removed, you are no longer eligible for naturalization. Your naturalization application also cannot be approved if a removal proceeding is pending against you. These restrictions apply to all naturalization applicants, except for those who are eligible for naturalization based on service in the Armed Forces.

Certain types of applicants may count time abroad as time physically present in the United States. An example of this exception is an applicant who is abroad in the employment of the U.S. Government. See the table at the beginning of this section for more information.

Time as a Resident in a USCIS District or State

Most people must live in the USCIS district or State in which they are applying for at least 3 months before applying. A district is a geographical area defined by USCIS and served by one of the USCIS "District Offices."

Students may apply for naturalization either where they go to school or where their family lives (if they are still financially dependent on their parents).



Important Information for Military Personnel

If you are applying for naturalization based on your own service in the Armed Forces of the United States, you may be eligible to apply under special provisions provided for in the Immigration and Nationality Act. For more information, request "Naturalization Information for Military Personnel" (Form M-599) from the USCIS Forms Line at 1-800-870-3676.

Good Moral Character

To be eligible for naturalization you must be a person of good moral character. USCIS will make a determination on your moral character based upon the laws Congress has passed. In the following section, we describe some of the things USCIS may consider.

Criminal Record. Committing certain crimes may cause you to be ineligible for naturalization (USCIS calls these "bars" to naturalization). You cannot establish that you are a person of good moral character if you have been convicted of murder, at any time, or of any other aggravated felony, if you were convicted on or after November 29, 1990.

Other offenses may be temporary bars to naturalization. Temporary bars prevent an applicant from qualifying for citizenship for a certain period of time after the offense.

The "Application for Naturalization" (Form N-400) asks several questions about crimes. You should report all offenses that you have committed including any that have been expunged (removed from your record) and any that happened before your 18th birthday. If you do not tell USCIS about these offenses and we find out about them, you may be denied naturalization (even if the original offense was not a crime for which your case would have been denied).

If you have been arrested or convicted of a crime, you must send a certified copy of the arrest report, court disposition, sentencing, and any other relevant documents, including any countervailing evidence concerning the circumstances of your arrest and/or conviction that you would like USCIS to consider. Note that unless a traffic incident was alcohol or drug related, you do not need to submit documentation for traffic fines and incidents that did not involve an actual arrest if the only penalty was a fine of less than \$500 and/or points on your driver's license.

Please note that if you have committed certain serious crimes, USCIS may decide to remove you from the United States. If you have questions, you may want to seek advice from an immigrant assistance organization or an immigration attorney before applying.

Lying. If you do not tell the truth during your interview, USCIS will deny your application for lacking good moral character. If USCIS grants you naturalization and you are later found to have lied during your interview, your citizenship may be taken away.



Examples of Things That Might Demonstrate a Lack of Good Moral Character

- Any crime against a person with intent to harm.
- Any crime against property or the Government that involves "fraud" or evil intent.
- Two or more crimes for which the aggregate sentence was 5 years or more.
- Violating any controlled substance law of the United States, any State, or any foreign country.
- Habitual drunkenness.
- Illegal gambling.
- Prostitution.
- Polygamy (marriage to more than one person at the same time).
- Lying to gain immigration benefits.
- Failing to pay court-ordered child support or alimony payments.
- Confinement in jail, prison, or similar institution for which the total confinement was 180 days or more during the past 5 years (or 3 years you are applying based on your marriage to a United States citizen).
- Failing to complete any probation, parole, or suspended sentence before you apply for naturalization.
- Terrorist acts.
- Persecution of anyone because of race, religion, national origin, political opinion, or social group.



English and Civics

According to the law, applicants must demonstrate:

- “An understanding of the English language, including an ability to read, write, and speak...simple words and phrases...in ordinary usage in the English language....”
- “A knowledge and understanding of the fundamentals of the history, and of the principles and form of government, of the United States....”

This means that to be eligible for naturalization, you must be able to read, write, and speak basic English. You must also have a basic knowledge of U.S. history and government (also known as “civics”).

What if I cannot meet the English or civics requirements? Certain applicants, because of age and time as a permanent resident; or others because of a disability, have different English and civics requirements.

Age — There are three important exemptions for English testing based on an applicant’s age and time as a Permanent Resident:

- (a) **If you are over 50 years old and have lived in the United States as a Permanent Resident for periods totaling at least 20 years**, you do not have to take the English test. You do have to take the civics test in the language of your choice.
- (b) **If you are over 55 years old and have lived in the United States as a Permanent Resident for periods totaling at least 15 years**, you do not have to take the English test. You do have to take the civics test in the language of your choice.

- (c) **If you are over 65 years old and have lived in the United States as a Permanent Resident for periods totaling at least 20 years**, you do not have to take the English test. You do have to take the civics test in the language of your choice. Designated test questions have been selected for you to study and are identified within the list of 100 civics test questions, which can be found at www.uscis.gov under Education and Resources.

To qualify for one of these exceptions, your time as a Permanent Resident does not have to be continuous. You are eligible for the exemption as long as your total time residing in the United States (as a Permanent Resident) is at least 15 or 20 years. You may not count time when you were not a Permanent Resident.



You must meet these requirements for age and time as a Permanent Resident at the time you file your application to qualify for an exemption.

If you qualify for an exemption of English testing based on age and time as a Permanent Resident, an interpreter, who is proficient in English and the language of your choice, must accompany you to the interview.

Disability — If you have a physical or developmental disability or a mental impairment so severe that it prevents you from acquiring or demonstrating the required knowledge of English and civics, you may be eligible for an exception to these requirements. To request an exception, you must file a “Medical Certification for Disability Exceptions” (Form N-648). If you believe you qualify, contact a licensed medical or osteopathic doctor or licensed clinical psychologist who will need to complete and sign your Form N-648.

To apply for a disability exception, your disability:

- Must be at least 1 year old (or be expected to last 1 year); and
- Must not have been caused by illegal drug use.

If you qualify for this exception, an interpreter, who is proficient in English and the language of your choice, must accompany you to the interview.

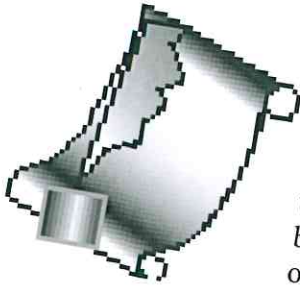


If you qualify for a medical exception from the English and civics requirement, you must still be able to take the Oath of Allegiance to the United States. If you cannot communicate an understanding of the meaning of the oath because of a physical or mental disability, USCIS may excuse you from this requirement.

Disability Accommodations — Under section 504 of the Rehabilitation Act of 1973, USCIS provides accommodations or modifications for applicants with physical or mental impairments that make it difficult for them to complete the naturalization process. In order for USCIS to have enough advance notice to respond to accommodation requests, applicants are encouraged to state their needs on the place provided in the “Application for Naturalization” (Form N-400).

How can I prepare for the English and civics tests? Many schools and community organizations help people prepare for their naturalization tests.

USCIS has a variety of study materials available for the naturalization test at www.uscis.gov. These materials include the 100 civics (history and government) questions and answers; reading and writing vocabulary lists; Civics Flash Cards; and the study booklet, *Learn About the United States: Quick Civics Lessons*. In addition, you can find links to other Internet sites that can help you get more information on U.S. history and government and help you find English classes in your area.



Attachment to the Constitution

All applicants for naturalization must be willing to support and defend the United States and our Constitution. You declare your "attachment" to the United States and our Constitution when you take the Oath of Allegiance. In fact, it is not until you take the Oath of Allegiance that you actually become a U.S. citizen. If you are unwilling or unable to take the Oath of Allegiance in its entirety please see Page 38 for more information.

What does the Oath require? When you take the oath, you must promise to do three things:

The Oath of Allegiance

I hereby declare, on oath,
that I absolutely and entirely renounce and abjure all allegiance and fidelity to any foreign prince, potentate, state, or sovereignty, of whom or which I have heretofore been a subject or citizen;
that I will support and defend the Constitution and laws of the United States of America against all enemies, foreign and domestic;
that I will bear true faith and allegiance to the same;
that I will bear arms on behalf of the United States when required by the law;
that I will perform noncombatant service in the Armed Forces of the United States when required by the law;
that I will perform work of national importance under civilian direction when required by the law; and
that I take this obligation freely without any mental reservation or purpose of evasion; so help me God.

(1) Renounce Foreign Allegiances. As stated in the oath, you must renounce all foreign allegiances to become a U.S. citizen.

(2) Support the Constitution. You must also be willing to support and defend the principles of the Constitution and the laws of the United States.

(3) Serve the United States. When required by law, you must be willing to (a) fight in the U.S. Armed Forces, (b) perform noncombatant service in the U.S. Armed Forces, and (c) perform civilian service for the United States.

What else will USCIS consider about my promise to serve the United States?
In addition to your promise to serve the United States when required, USCIS also considers the following three things when determining if you are truly willing to serve the United States:

(1) Selective Service — If you are male, you generally need to register with the Selective Service System before applying for naturalization. If you are male and live in the United States (in any status other than as a lawful nonimmigrant) during age 18 through 25, you must be registered with the Selective Service System. If you are male and entered the United States after you turned 26 years old, you do not have to register with the Selective Service.

If you were required to register, you will need to provide your Selective Service number to USCIS when you apply. You may get your Selective Service number by calling **1-847-688-6888**. For men born prior to 1960, this information can be obtained by writing the Selective Service, Records Division at:

Selective Service System
National Headquarters
Arlington, VA 22209-2425

If you have not registered, you must register at a United States Post Office or on the Selective Service System's Internet site to receive a Selective Service number. The Selective Service System Internet site can be reached at www.sss.gov or through the USCIS Internet site at www.uscis.gov. You must have a Social Security number to register on the Internet.

If you were required to register, but did not register before you turned 26, you must do the following:

- Call **1-847-688-6888** or register online at www.sss.gov and complete the Selective Service System's Questionnaire Form. Note that registering online may speed up the process;
- Receive a "status information" letter from the Selective Service; and
- Send the "status information" letter with your application.

(2) Alien Discharge from the U.S. Armed Forces — If you ever received an exemption or discharge from the U.S. Armed Forces because you are an alien, you may not be eligible for naturalization.

(3) Desertion from the U.S. Armed Forces — If you were ever convicted of desertion from the U.S. Armed Forces, you are not eligible for naturalization. Desertion means that you left military service before you were discharged.

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What Should I Expect From the Naturalization Process?



Preparing to Apply

- Read *A Guide to Naturalization*.
- Complete the Naturalization Eligibility Worksheet.
- Get an “Application for Naturalization” (Form N-400).
- Visit our website at www.uscis.gov.



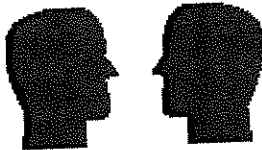
Completing Your Application

- Complete your application.
- Collect the necessary documents.
- Send your application, documents, and fee (DO NOT SEND CASH) to the appropriate Lockbox Facility or Service Center.
- Keep a copy of everything you send to USCIS.



Getting Biometrics Taken

- Receive an appointment letter from USCIS.
- Go to the biometrics location.
- Get your biometrics taken.
- Mail additional documents if USCIS requests them.
- Wait for USCIS to schedule your interview.



Being Interviewed

- Receive an appointment for your interview.
- Go to your local USCIS office at the specified time.
- Bring state-issued identification, Permanent Resident Card, and any additional documents specific to your case.
- Answer questions about your application and background.
- Take the English and civics tests.
- Receive case status.



Taking the Oath

- Receive a ceremony date.
- Check in at the ceremony.
- Return your Permanent Resident Card.
- Answer questions about what you have done since your interview.
- Take the Oath of Allegiance.
- Receive your Certificate of Naturalization.

Preparing to Apply



1. Read *A Guide to Naturalization*

Reading *A Guide to Naturalization* is the first step in the naturalization process. We realize that some naturalization requirements may be difficult to understand. If you read this *Guide* before beginning the naturalization process, many of your questions will be answered.

We hope that the information in this *Guide* will help you prepare your application. If you are well prepared, and send us the necessary information and documents, we can process your application more quickly. It is your responsibility to begin the naturalization process fully informed and ready to provide the necessary information and documents.

2. Complete the Naturalization Eligibility Worksheet

Complete the Eligibility Worksheet in the back of this *Guide* to decide if you are eligible to apply for naturalization. If you do not meet all the requirements, you may save both time and money by waiting until you are eligible to apply.

If you complete the Eligibility Worksheet and have questions about your eligibility, you should seek advice by:

- Calling Customer Service at **1-800-375-5283**;
- Reviewing the information on the USCIS website at **www.uscis.gov**;
- Going to a USCIS information counter;
- Contacting a community immigrant assistance organization; or
- Talking to an immigration attorney.

3. Get an “Application for Naturalization” (Form N-400)

Once you have completed the eligibility worksheet and believe that you are eligible for naturalization, you should obtain an application. The application is called the “Application for Naturalization” (Form N-400). You may obtain Form N-400 by calling the USCIS Forms Line (**1-800-870-3676**) or by downloading it from the Internet at **www.uscis.gov**.

USCIS has developed educational materials, such as Civics Flash Cards and *Learn About the United States: Quick Civics Lessons*, to help you prepare for the naturalization interview. You can find these resources and other study materials for the naturalization test at **www.uscis.gov**.

Completing Your Application



1. Complete your application

Once you have Form N-400, you must fill it out completely. USCIS may ask for additional information if your application is incomplete. This will delay the processing of your naturalization application.

You will be required to answer questions about your application at your interview. When completing your application, you should answer all questions honestly. Be sure to keep a copy of your completed application for your records.

2. Collect the necessary documents

Applicants who are lawful permanent residents of the United States must submit photocopies (front and back) of Form I-551 (Permanent Resident Card). Depending on the circumstances, some applicants must send certain documents with their application. For more information on the documents you must send with your application, see the Document Checklist located at the back of this *Guide*. If you do not send the necessary documents with your application,

the processing of your application may be delayed. In most cases, you should send a copy of a document, but you should be prepared to bring the originals with you to your interview. We may also ask you to send other documents to us before your interview, or to bring additional documents with you to your interview.

Be sure to send an English translation with any document that is not already in English. The translation must include a statement from the translator that he or she is competent to translate and that the translation is correct.

If you do not have a required document and cannot get a certified copy of the original, submit a certification from the original recording authority explaining why it cannot be provided. In that case we will consider other evidence such as notarized affidavits.

Photographs: Only applicants who reside outside the United States must provide two identical color photographs taken recently.

The photos must have a white to off-white background, be printed on thin paper with a

glossy finish, and be unmounted and unretouched. Passport-style photos must be 2" x 2". The photos must be in color with full face, frontal view on a white to off-white background. Head height should measure 1" to 1 3/8" from top of hair to bottom of chin, and eye height is between 1 1/8" to 1 3/8" from bottom of photo. Your head must be bare, unless contrary to your religious beliefs.

Using a pencil or felt pen, lightly print your name and A-Number (if any) on the back of the photo.

Fingerprints: If you reside outside the United States, visit www.uscis.gov/forms/fingerprints for more information.



The Document Checklist will tell you when you need to send original documents and when you may send copies. Remember to make and keep copies of all documents you send to USCIS.

3. Send your application, documents, and fee to the USCIS Lockbox Facility

Send your application directly to the USCIS Lockbox that serves your area. If you try to take or mail your application to a local USCIS office, it will be returned to you.

The current fee you must send with your application is on the one-page insert titled “Current Naturalization Fees” in the back of this *Guide*. Military applicants filing for citizenship under Sections 328 and 329 of the INA do not require a fee.

If you reside in Alaska, Arizona, California, Colorado, Hawaii, Idaho, Illinois, Indiana, Iowa, Kansas, Michigan, Minnesota, Missouri, Montana, Nebraska, Nevada, North Dakota, Ohio, Oregon, South Dakota, Utah, Washington, Wisconsin, Wyoming, Territory of Guam, or Northern Mariana Islands, send your application to:

USCIS Lockbox Facility
USCIS
P.O. Box 21251
Phoenix, AZ 85036

Private Courier (non-USPS)
Deliveries:
USCIS
Attention: N-400
1820 E. Skyharbor Circle S.
Suite 100
Phoenix, AZ 85034

If you reside in Alabama, Arkansas, Connecticut, Delaware, District of Columbia, Florida, Georgia, Kentucky, Louisiana, Maine, Maryland, Massachusetts, Mississippi, New Hampshire, New Jersey, New Mexico, New York, North Carolina, Oklahoma, Pennsylvania, Puerto Rico, Rhode Island, South Carolina, Tennessee, Texas, Vermont, Virginia, West Virginia, or U.S. Virgin Islands, send your application to:

USCIS Lockbox Facility
USCIS
P.O. Box 660060
Dallas, TX 75266

Private Courier (non-USPS)
Deliveries:
USCIS
Attention: N-400
2501 S. State Hwy 121 Business
Suite 400
Lewisville, TX 75067

Military Members and Spouses: If you are a veteran or an active member of the U.S. Armed Forces and are eligible to apply for naturalization under Section 328 or 329 of the INA, or are the spouse of a current member of the U.S. Armed Forces, send your application to:

USCIS Service Center
Nebraska Service Center
P.O. Box 87426
Lincoln, NE 68501-7426

Private Courier (non-USPS)
Deliveries:
Nebraska Service Center
850 S Street
Lincoln, NE 68508

What if I live outside the United States? If you are outside the United States and filing Form N-400, you should send your application to the USCIS Lockbox Facility that serves the USCIS office where you want to be interviewed.

What if I am currently serving in active duty status in the military? If you are applying for naturalization based on qualifying military service, and are currently serving in an active duty status, you may go to your service’s personnel office for information on how to prepare your application. You should speak to your personnel office even if you are stationed outside the United States. For more information, see “Naturalization Information for Military Personnel” (Form M-599).

Getting Biometrics Taken



1. Receive an appointment letter from USCIS

Once you have filed your application, USCIS will send you a letter telling you where and when to have your biometrics taken.

In most cases, the letter will tell you to go to an Application Support Center (ASC). A van may be available in certain areas of Alaska and Hawaii to fingerprint applicants who are located far from the nearest biometrics location. Your notice from USCIS will tell you if a van serves your area.

2. Go to the biometrics location

Take your ASC appointment notice (Form I-797C) from USCIS, your Permanent Resident Card, and another form of identification (driver's license, passport, or State identification card) with you. Your second form of identification should have your photograph on it.

3. Get your biometrics taken

USCIS may require that you appear for an interview or provide fingerprints, photograph, and/or signature at any time to verify your identity, obtain additional information, and conduct background and security checks, including a check of criminal history records maintained by the Federal Bureau of Investigation (FBI), before making a decision on your application.

Currently, all sites take biometrics electronically. However, manual workstations are available for applicants whose fingerprints cannot be taken electronically.

In order to do a criminal background check, USCIS will send your fingerprints to the Federal Bureau of Investigation (FBI). In some cases, the FBI may reject your fingerprints because of the quality of the prints.

If the FBI rejects your fingerprints, USCIS will notify you and schedule a second visit to the fingerprinting site. You will not be asked to pay again.

If the FBI rejects your fingerprints twice, you will be asked to provide police clearances for each place you

have lived in the past 5 years. You will need to contact the police departments in the places you have lived to get these clearances.

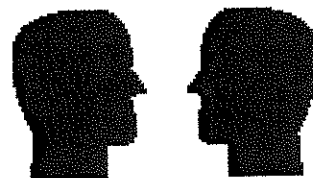
4. Mail additional documents if USCIS requests them

While the FBI is checking your background, USCIS will locate your immigration file. Sometimes USCIS may need additional documents from you before we can schedule your interview. If USCIS needs more information from you, we will send you a letter telling you what information we need and where to send it.

5. Wait for USCIS to schedule your interview

Once everything is ready, USCIS will schedule you for an interview. USCIS will send you an interview notice in the mail that will tell you the date, time, and place of your interview.

Being Interviewed



1. Receive an appointment for your interview

USCIS will send you a notice in the mail telling you when and where you must appear for your interview. You will not receive a second notice.

What if I cannot go to my interview? If you must reschedule your interview, you should write to the office where your interview is scheduled as soon as possible. You should explain your situation and ask to have your interview rescheduled. When a new date has been set, USCIS will send you a new interview notice.



To make sure you get your interview notice, you must notify USCIS every time your address changes.

2. Go to your local USCIS office at the specified time

You should go to the office where you are to be interviewed at least 30 minutes before the time of your interview. Many USCIS offices are crowded, so unless you need to, you may not want to bring other people with you to your interview.

If you do not go to your interview and do not contact USCIS beforehand, we will “administratively close” your case. If we administratively close your case and you do not contact USCIS within 1 year to reopen your case, we will deny your application.

Rescheduling an interview may add several months to the naturalization process, so try to attend your original interview date.

3. Bring identification and provide additional documents if USCIS requests them

You should bring the following identification to your interview: (a) your Permanent Resident or Alien Registration Card, (b) your passport (even if it has expired), (c) State Identification Card, and (d) any Re-entry Permits you have.

In some cases, USCIS may ask you to bring additional documents to the interview. These documents will be listed on your appointment letter. If you don't bring the necessary documents, your case may be delayed or denied.

4. Answer questions about your application and background.

At your interview, a USCIS officer will explain the purpose of the interview, ask to see your identification, and place you under oath. He or she will ask you about:

- Your background;
- Evidence supporting your case;
- Your place and length of residence;
- Your character;

- Your attachment to the Constitution; and
- Your willingness to take an Oath of Allegiance to the United States.

In addition, the USCIS officer may ask you some other questions to make sure that you meet all the eligibility requirements. Be prepared to explain any differences between your application and the other documents you provided to USCIS.



Remember that you are under oath. Always tell the truth during your interview. If you lie during your interview, you will be denied citizenship. If you are granted citizenship, but then USCIS finds out that you lied on your application or during your interview, your citizenship may be taken away.

If you want a representative to accompany you to your interview, you must first send us a “Notice of Entry of Appearance as Attorney or Representative” (Form G-28) with your application. Also, if you are exempt from the English requirements, you may bring an interpreter to the interview or USCIS may select one for you. If you have any disabilities, you may bring a family member or legal guardian to be present with you during the interview at the discretion of the USCIS officer.

5. Take the English and civics tests

During your interview, a USCIS officer will also test your ability to read, write, and speak English (unless you are exempt from the English requirements). You will also be given a civics test in English (to test your knowledge and understanding of U.S. history and government) unless you are exempt. Even if exempt from the English test, you will need to take the civics test in the language of your choice or qualify for a waiver.

English. Study materials have been publicly released by USCIS and are available at www.uscis.gov under Education and Resources. Your English skills will be tested in the following ways:

- (1) **Reading.** To test your ability to read in English, you must read one sentence, out of three sentences, in a manner suggesting to the USCIS officer that you understand the meaning of the sentence.
- (2) **Writing.** To test your ability to write in English, you must write one sentence, out of three sentences, in a manner that would be understandable as written to the USCIS officer.
- (3) **Speaking.** Your ability to speak English is determined by your answers to questions normally asked by USCIS officers during the naturalization eligibility interview on Form N-400.

Civics. During your interview, the USCIS officer will ask you to orally answer a set of civics

questions. You must answer six (6) out of 10 civics questions correctly to achieve a passing score. All 100 civics questions have been publicly released by USCIS and are available at www.uscis.gov under Education and Resources.

6. Receive a decision

After your interview, we will give you a Form N-652 that gives you information about the results of your interview. Based on all the information you have given us, we will either grant, continue, or deny your naturalization application after your interview.

Granted. Sometimes USCIS can tell you if you will be granted citizenship at the end of your interview. In some cases, you may be able to attend an oath ceremony the same day as your interview (where available). Otherwise, you will receive a notice telling you when and where your oath ceremony will be.

Continued. The USCIS officer may also “continue” your case. This means your case is put on hold. If your case is continued, it will add time to your naturalization process. The most common reasons for continuation are (a) failing the English and civics tests, and (b) failing to give USCIS the correct documents.

When your case is continued, you will be asked to do one of two things:

(1) **Come back for a second interview.** If you fail one or both of the tests, we will reschedule you

to come back for another interview, usually within 60-90 days of the first interview. At that time, you will be tested again. If you fail the test(s) a second time, we will deny your application.

(2) **Provide additional documents.** If USCIS needs more information from you, we will give you a Form N-14. This form explains what information or documents you must provide us, and tells you when and how you should return the information to us. If you do not follow the instructions, we may deny your application.

Denied. USCIS may also deny your application for naturalization. If USCIS denies your application for naturalization, you will receive a written notice telling you why.

What can I do if USCIS denies my application? If you feel that USCIS was wrong to deny you citizenship, you may request a hearing with a USCIS officer. Your denial letter will explain how to request a hearing and will include the form you need. The form for filing an appeal is the “Request for Hearing on a Decision in Naturalization Proceedings under Section 336 of the INA” (Form N-336). You must file the form with USCIS, including the correct fee, within 30 days after you receive a denial letter.

If, after an appeal hearing with USCIS, you still believe USCIS was wrong to deny you citizenship, you may file a petition for a new review of your application in U.S. District Court.

Taking the Oath



1. Receive a ceremony date

If USCIS approves your application for naturalization, you must attend a ceremony and take the Oath of Allegiance to the United States. USCIS will notify you by mail of the time and date of your ceremony.

The notice USCIS sends you is called the “Notice of Naturalization Oath Ceremony” (Form N-445). In some cases, USCIS may give you the option to take the oath on the same day as your interview.

If you arrange to take a “same-day” oath, USCIS will ask you to come back to the office later that day. At this time, you will take the oath and receive your Certificate of Naturalization.

2. Check in at the ceremony

When you arrive at the ceremony, you will be asked to check in with USCIS. You should arrive at least 30 minutes before your scheduled ceremony. Remember that there are often many other people being naturalized with you who must also be checked in with USCIS.

If you cannot attend the ceremony on the day you are scheduled, you should return the USCIS notice (Form N-445)

to your local USCIS office. You should include a letter explaining why you cannot be at the ceremony and asking USCIS to reschedule you.

The naturalization ceremony is a solemn and meaningful event. Please dress in proper attire to respect the dignity of this event (please no jeans, shorts, or flip flops).

3. Return your Permanent Resident Card

You must return your Permanent Resident Card to USCIS when you check in for your oath ceremony. You will no longer need your Permanent Resident Card because you will get your Certificate of Naturalization at the ceremony.

4. Answer questions about what you have done since your interview

If more than a day has passed between your interview and the ceremony, we will ask you several questions. These questions will be on the back of the notice (Form N-445) USCIS sends you.

Some questions on the back of the N-445 include: “Have you traveled outside the United States?” and “Have you claimed exemption from military service?” You should read the

questions carefully and mark your answers before you arrive at the ceremony.



Answer the questions on the back of Form N-445 only for the time since your interview.

5. Take the Oath

Every naturalization candidate is required to recite the Oath of Allegiance to become a U.S. citizen. The words of the Oath of Allegiance can be found on Page 28. The Oath of Allegiance must be recited at a formal naturalization ceremony in front of a USCIS official. Once recited, USCIS will issue you a Certificate of Naturalization.

Waiver or Modification of the Oath of Allegiance. In certain circumstances there can be a modification or waiver of the Oath of Allegiance. These circumstances are as follows:

- If you are unable or unwilling to promise to bear arms or perform noncombatant service because of religious training and belief, you may request to leave out those parts of the oath. USCIS may require you to provide documentation from your religious

organization explaining its beliefs and stating that you are a member in good standing.

- If you are unable or unwilling to take the oath with the words “on oath” and “so help me God” included, you must notify USCIS that you wish to take a modified Oath of Allegiance. Applicants are not required to provide any evidence or testimony to support a request for this type of modification. See 8 CFR 337.1(b).
- USCIS can waive the Oath of Allegiance when it is shown that the person’s physical or developmental disability, or mental impairments, makes them unable to understand, or to communicate an understanding of, the meaning of the oath. See 8 USC 337.

Hereditary Titles. If you have any hereditary titles or positions of nobility, you must renounce at the oath ceremony.

6. Receive your Certificate of Naturalization

Once you have taken the oath, you will receive your Certificate of Naturalization. You may use this document as proof that you are a U.S. citizen.

We strongly recommend that you go to your nearest Social Security Administration (SSA) office to update your Social Security record soon after your naturalization ceremony.

This is important because your Social Security record will be used to establish eligibility for benefits and to demonstrate authorization to work. The nearest SSA office can be found by calling 1-800-772-1213 or at www.socialsecurity.gov.

To Update your Citizenship with SSA. In order to update your citizenship status in your SSA record, you will need to present your Certificate of Naturalization or your U.S. passport to the SSA.

To Change your Name in SSA’s Records. If at the oath ceremony you also changed your name from that shown in your SSA record, and your Certificate of Naturalization does not show your old and new names, you will also need to present:

- A State driver’s license or other acceptable form of identification in your old name as shown in your SSA record. This identity document in your former name can be unexpired or expired. It must contain your photo and/or biographical information about you.
- If you changed your name more than two years ago, you will also need to present a recently issued identity document showing your new legal name as shown on your Certificate of Naturalization or U.S. passport.
- **E-Verify Program.** SSA’s records will be used to verify your employment eligibility

by all employers who use E-Verify. In order to prevent name-related mismatches in E-Verify, the name that you provide on your “Employment Eligibility Verification” (Form I-9) must match the name that is in SSA’s records. Therefore, we encourage you to update your records with SSA as soon as possible.

Apply for a U.S. Passport. We strongly recommend that you apply for a U.S. passport soon after your oath. You will not be able to travel abroad until you have your U.S. passport. Please allow sufficient time between your ceremony and any planned travel to receive your passport.

- In addition to your Certificate of Naturalization, a passport serves as evidence of citizenship. If you lose your Certificate of Naturalization, you may request a replacement by filing an “Application for Replacement Naturalization/ Citizenship Document” (Form N-565).
- You can get an application for a passport at your oath ceremony in the U.S. Citizenship Welcome Packet or at most United States Post Offices. On the web, visit <http://travel.state.gov>.

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What Kind of Customer Service Can I Expect?

You should expect USCIS staff to be:

- Professional.
- Courteous.
- Knowledgeable.

You should expect the naturalization process to be:

- Fair.
- Consistent.
- Timely.

You should expect information on the naturalization process and on the status of your application to be:

- Accurate.
- Readily available.

USCIS also expects certain things from you. You should:

- Treat USCIS employees with courtesy.
- Read *A Guide to Naturalization*.
- Read and follow the instructions on your application.
- Be prepared at each step of the process.

Making a Customer Service Complaint

USCIS realizes that in some offices it takes a long time to process applications. We are currently working to reduce processing times. If you have a question about processing, please visit www.uscis.gov or call Customer Service at 1-800-375-5283 (TTY: 1-800-767-1833).

If you have a complaint about the way that a USCIS employee treated you, you should speak with that employee's direct supervisor if possible. If your complaint is not handled to your satisfaction, or if you could not speak with the supervisor, you may write a letter to the director of your USCIS District Office. Filing a complaint will not affect your eligibility for naturalization.

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Where Do I Go for Help?

There are many resources available to naturalization applicants. Some of these are:

Customer Service. If you need more information about the naturalization process and you live in the continental United States, you may call Customer Service at no charge **(1-800-375-5283)** for help. Not all services may be available to callers from all areas.

Community-Based Organizations (CBOs). In most communities, there are organizations that assist immigrants who want to become citizens. These organizations often offer classes to prepare immigrants for the English and civics requirements. They may also help immigrants complete their applications. CBOs may charge a fee or they may offer their services free of charge.

You may locate a CBO by contacting your local USCIS office. You may also look in the phone book under “Immigration and Naturalization” or “Immigration and Naturalization Consultants” or talk to other immigrants who have been naturalized.

Adult Education Classes. In many communities, there are adult education classes to help you learn English. Some classes can teach you English and U.S. civics and history at the same time. To find these classes, you can call your local community college or public school district office. Look in the blue pages of your phone book under “Schools - Public.” Some CBOs and public libraries also offer English classes.



You should be certain that the organization or attorney you contact is reliable and has a good reputation. One way to be sure of the quality of a CBO is to ask them for references or if the Board of Immigration Appeals (BIA) accredits them.

USCIS Internet Site. You can learn more about immigration and naturalization, download relevant forms, including Form N-400, and *A Guide to Naturalization*, and get other information, including educational materials to help you prepare for the English and civics tests, from the USCIS website at www.uscis.gov.

Immigration Attorneys. If you have questions about your eligibility for naturalization, you may want to talk to an immigration attorney. Attorneys are usually listed in the phone book under “Lawyers” or “Attorneys.” In many cases, the phone book also has a directory of attorneys by the type of law they practice. You may be able to find attorneys who assist immigrants by looking in the directory under “Immigration and Naturalization.”

USCIS Information Counters. If you have questions that have not been answered either by this *Guide* or by the other resources listed here, you may always go to the information counter at your local USCIS office. There you may speak directly to a USCIS representative. To make an appointment at your local USCIS office, visit our website at www.uscis.gov and click on InfoPass.

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Glossary of Terms

A Guide to Naturalization – The booklet you are reading.

Aggravated Felony – Usually refers to particularly serious crimes. If you have committed an aggravated felony, you may be permanently ineligible for naturalization. The Immigration and Nationality Act and the laws in each State determine what is considered an aggravated felony.

Application Support Center (ASC) – USCIS offices where applicants usually have their biometrics taken. Once you have filed your application with USCIS, you will receive a notice telling you which ASC serves your area.

AR-11, “Alien’s Change of Address Card” – This is the form you use to tell USCIS when you have moved to a new address. The AR-11 is pre-printed with USCIS’ address. It is very important to tell USCIS when your address changes. This way, you will receive any information USCIS sends you, including interview notices and requests for additional documents.

Certificate of Naturalization – A certificate given at the oath ceremony. It serves as evidence of your citizenship. USCIS also recommends getting a United States passport as evidence that you are a U.S. citizen.

Community-Based Organization (CBO) – Organizations that assist immigrants who are new to the United States or who are going through the naturalization process. Many CBOs will help you complete your application and guide you through the naturalization process. CBOs may charge a fee or offer their services free of charge.

Constitution – The supreme law of the United States. It may be changed only through amendment by Congress and ratification by three-fourths of the States.

Continued – One of three things that may happen to your case after your interview (granted, denied, or continued). If your case is continued, it is put on hold until further action is taken by you or USCIS. If your case is continued, USCIS may ask you to provide more documents or to come to an additional interview.

Continuous Residence – An important requirement for naturalization. Continuous residence may be broken if you take a single trip out of the country that lasts for 6 months or more.

Denied – One of three things that may happen to your case after your interview (granted, denied, or continued). If your application is denied, USCIS has determined that you have not met the eligibility requirements for naturalization.

Districts – The geographic divisions of the United States used by USCIS.

G-28, “Notice of Entry of Appearance as Attorney or Representative” – The form you must file with your Form N-400 if you wish to bring a representative with you to your USCIS interview.

Good Moral Character – Good moral character is an important eligibility requirement for naturalization. When determining if an applicant has good moral character, USCIS considers such things as honesty and criminal records.

Granted – One of three things that may happen to your case after your interview (granted, denied, or continued). If USCIS determines that you are eligible, your application will be approved or “granted.” After you take the Oath of Allegiance, you will be a United States citizen.

N-400, “Application for Naturalization” – The N-400 is the form that all people 18 years of age or older use to apply for naturalization.

N-445, “Notice of Naturalization Oath Ceremony” – If you are approved for naturalization, you will receive an N-445 telling you when and where to attend your oath ceremony. On the back of the form will be several questions that you must answer before you check in at the ceremony.

N-470, “Application to Preserve Residence for Naturalization Purposes” – The N-470 is a form that certain types of applicants who plan to remain longer than a year outside the United States may file to preserve “continuous residence” status.

N-565, “Application for Replacement Naturalization/ Citizenship Document” – If you lose your Certificate of Naturalization, or your Certificate of Citizenship, you may file an N-565 to get a replacement. USCIS advises naturalized citizens to also obtain a United States passport as evidence of their U.S. citizenship.

N-600, “Application for Certificate of Citizenship” – Qualified U.S. residents born outside the United States to U.S. citizen parents, or parents who became citizens, may file a Form N-600 to get a Certificate of Citizenship.

N-600K, “Application for Citizenship and Issuance of Certificate under Section 322” – Qualified children born to U.S. citizen parents, and currently residing outside the United States, may obtain naturalization and a Certificate of Citizenship by filing Form N-600K.

N-648, “Medical Certification for Disability Exceptions” – The form used to apply for a disability exemption. If you have a qualifying medical disability that prevents you from fulfilling the English and civics requirement, you must have a licensed medical or osteopathic doctor, or licensed clinical psychologist complete and sign an N-648. Applicants are encouraged, but not required, to submit the N-648 at the time of filing the N-400 to ensure timely adjudication of both applications.

Naturalization – Naturalization is the process by which immigrants apply to become U.S. citizens.

Naturalization Eligibility Worksheet – This is a worksheet in the back of this *Guide* that you may use as a tool to determine whether you are eligible for naturalization. Do not send this worksheet to USCIS at any time; it is for your use only.

Oath Ceremony – To become a naturalized citizen of the United States, you must attend an oath ceremony where you take the Oath of Allegiance to the United States.

Oath of Allegiance to the United States – The oath you take to become a U.S. citizen. When you take the Oath of Allegiance to the United States, you are promising to give up your allegiance to other countries and to support and defend the United States and its Constitution and laws. Ability to take and understand the Oath of Allegiance is a normal requirement for becoming a naturalized U.S. citizen.

Outlying Possessions – The current outlying possessions of the United States are American Samoa and Swains Island.

Permanent Resident – A Permanent Resident is a person who has been granted permanent resident status in the United States and has (or is waiting for) a Permanent Resident Card.

Permanent Resident Card – The Permanent Resident Card is a USCIS document that identifies a person as a Permanent Resident. The Permanent Resident Card may be identified as Form I-551. The Permanent Resident Card used to be known as the Alien Registration Card and/or “Green Card.”

Physical Presence – Physical presence in the United States is an important eligibility requirement. Most naturalization applicants must spend a specified amount of time in the United States in order to meet the physical presence requirement for naturalization.

Except in a few cases, time spent outside of the United States, even brief trips to Canada and Mexico, does not count toward your “physical presence.”

Port-of-Entry – The Port-of-Entry is the place where you legally entered the country as a Permanent Resident.

Selective Service – The Selective Service System is the Federal agency responsible for providing manpower to the U.S. Armed Forces in an emergency. Male applicants generally are required to have registered with the Selective Service before applying for naturalization. See pages 28-29 for information on who is required to register, how to register, and what to do if you were required to register but did not, or call the Selective Service System at **1-847-688-6888** for more information.

Service Center – USCIS Service Centers handle and adjudicate most applications for immigration services and benefits. There are four USCIS Service Centers in the United States.

USCIS Forms Line – The USCIS Forms Line distributes all forms for immigration and naturalization. You can call the Forms Line at **1-800-870-3676** to have any USCIS forms sent to you, including the “Application for Naturalization” (Form N-400).

USCIS Information Counter – USCIS offices have information counters staffed by USCIS employees called Immigration

Information Officers (IIOs). IIOs are available to answer questions you have about naturalization. Remember to use InfoPass to make an appointment to talk to an IIO. Visit our website at **www.uscis.gov** for instructions on how to use InfoPass.

USCIS Lockbox Facility – There are four Lockbox Facilities in the United States that handle the receipting of applications for immigration services and benefits.

U.S. National (but not U.S. Citizen) – A person who, because of his or her birth in American Samoa or on Swains Island, owes permanent allegiance to the United States, and who may naturalize based on residence in an outlying possession of the United States.

United States Passport – A U.S. passport is an official document that identifies you as a U.S. citizen. All naturalized citizens are encouraged to get a passport as soon as possible after they are naturalized.

Document Checklist

All applicants must send the following 3 items with their N-400 application:

1. A photocopy of both sides of your Permanent Resident Card (formerly known as the Alien Registration Card or "Green Card"). If you have lost the card, submit a photocopy of the receipt of your Form I-90, Application to Replace Permanent Resident Card; and
2. A check or money order for the application fee and the biometric services fee, as stated in the M-479, Current Naturalization Fees, enclosure in the Guide. (Applicants 75 years of age or older are exempted from the biometrics services fee). Write your A-Number on the back of the check or money order.

You may also pay using a credit card. There is no additional fee when you do so. The N-400 is the only form that you can pay for by credit card using the G-1450, Authorization for Credit Card Transaction. Check www.uscis.gov for more specific information.

3. If you reside outside the United States, 2 identical color photographs, with your name and Alien Registration Number (A-Number) written lightly in pencil on the back of each photo. For details about the photo requirements, see Part 5 of Form M-476, A Guide to Naturalization, and the Form N-400, Application for Naturalization instructions. If your religion requires you to wear a head covering, your facial features must still be exposed in the photo for purposes of identification.

Send copies of the following documents, unless we ask for an original.

If an attorney or accredited representative is acting on your behalf, send:

- A completed original Form G-28, Notice of Entry of Appearance as Attorney or Representative.

If your current legal name is different from the name on your Permanent Resident Card, send:

- The document(s) that legally changed your name (marriage certificate, divorce decree, or court document).

If you are applying for naturalization on the basis of marriage to a U.S. citizen, send the following 4 items:

1. Evidence that your spouse has been a U.S. citizen for the last 3 years:
 - a. Birth certificate (if your spouse never lost citizenship since birth); or
 - b. Certificate of Naturalization; or
 - c. Certificate of Citizenship; or
 - d. The inside of the front cover and signature page of your spouse's current U.S. passport; or
 - e. Form FS-240, Report of Birth Abroad of a Citizen of the United States of America; and
2. Your current marriage certificate; and
3. Proof of termination of all prior marriages of your spouse (divorce decree(s), annulment(s), or death certificate(s)); and
4. Documents referring to you and your spouse:
 - a. Tax returns, bank accounts, leases, mortgages, or birth certificates of children; or
 - b. Internal Revenue Service (IRS)-certified copies of the income tax forms that you both filed for the past 3 years; or
 - c. An IRS tax return transcript for the last 3 years.

If you were married before, send:

- Proof that all earlier marriages ended (divorce decree(s), annulment(s), or death certificate(s)).

If you are currently in the U.S. military service and are seeking citizenship based on that service, send:

- A completed original Form N-426, Request for Certification of Military or Naval Service.

If you have taken any trip outside the United States that lasted 6 months or more since becoming a Lawful Permanent Resident, send evidence that you (and your family) continued to live, work and/or keep ties to the United States, such as:

- An IRS tax return "transcript" or an IRS-certified tax return listing tax information for the last 5 years (or for the last 3 years if you are applying on the basis of marriage to a U.S. citizen).
- Rent or mortgage payments and pay stubs.

If you have a dependent spouse or child(ren) who do not live with you, send:

- Any court or government order to provide financial support; and
- Evidence of your financial support (including evidence that you have complied with any court or government order), such as:
 - a. Cancelled checks;
 - b. Money and receipts;
 - c. A court or agency printout of child support payments;
 - d. Evidence of wage garnishments;
 - e. A letter from the parent or guardian who cares for your child(ren).

If you have ever been arrested or detained by any law enforcement officer for any reason, and no charges were filed, send:

- An original official statement by the arresting agency or applicant court confirming that no charges were filed.

If you have ever been arrested or detained by any law enforcement officer for any reason, and charges were filed, send:

- An original or court-certified copy of the complete arrest record and disposition for each incident (dismissal order, conviction record or acquittal order).

If you have ever been convicted or placed in an alternative sentencing program or rehabilitative program (such as a drug treatment or community service program), send:

- An original or court-certified copy of the sentencing record for each incident; and
- Evidence that you completed your sentence:
 - a. An original or certified copy of your probation or parole record; or
 - b. Evidence that you completed an alternative sentencing program or rehabilitative program.

If you have ever had any arrest or conviction vacated, set aside, sealed, expunged or otherwise removed from your record, send:

- An original or court-certified copy of the court order vacating, setting aside, sealing, expunging or otherwise removing the arrest or conviction, or an original statement from the court that no record exists of your arrest or conviction.

NOTE: If you have been arrested or convicted of a crime, you may send any countervailing evidence or evidence in your favor concerning the circumstances of your arrest and/or conviction that you would like U.S. Citizenship and Immigration Services to consider.

If you have ever failed to file an income tax return since you became a Lawful Permanent Resident, send:

- All correspondence with the IRS regarding your failure to file.

If you have any Federal, state or local taxes that are overdue, send:

- A signed agreement from the IRS or state or local tax office showing that you have filed a tax return and arranged to pay the taxes you owe; and
- Documentation from the IRS or state or local tax office showing the current status of your repayment program.

NOTE: You may obtain copies of tax documents and tax information by contacting your local IRS offices, using the Blue Pages of your telephone directory, or through its Web site at www.irs.gov.

If you are applying for a disability exception to the testing requirement, send:

- An original Form N-648, Medical Certification for Disability Exceptions, completed less than 6 months ago by a licensed medical or osteopathic doctor or licensed clinical psychologist.

If you did not register with the Selective Service and you (1) are male, (2) are 26 years old or older, and (3) lived in the United States in a status other than as a lawful nonimmigrant between the ages of 18 and 26, send:

- A "Status Information Letter" from the Selective Service (Call 1-847-688-6888 for more information).

Current Naturalization Fees

The fee for filing your naturalization application is:*	\$640.00
The biometric services fee is:**	\$ 85.00
Total:	<u>\$725.00</u>

You must send the \$725.00 fee with your application. Pay the fee with a check or money order drawn on a U.S. bank payable to the Department of Homeland Security. Do not use the initials DHS or USDHS. Do Not Send Cash.

You may also pay using a credit card. There is no additional fee when you do so. The N-400 is the only form that you can pay for by credit card using the G-1450, Authorization for Credit Card Transaction. Check www.uscis.gov for more specific information.

Residents of Guam should make the fee payable to the "Treasurer, Guam," and residents of the U.S. Virgin Islands should make the fee payable to the "Commissioner of Finance of the Virgin Islands."

USCIS may require that you appear for an interview or provide fingerprints, photograph, and/or signature at any time to verify your identity, obtain additional information, and conduct background and security checks, including a check of criminal history records maintained by the Federal Bureau of Investigation (FBI), before making a decision on your application.

Remember that your application fee is not refundable even if you withdraw your application or if your case is denied.

* If you are applying for naturalization based on your own service in the Armed Forces of the United States, no filing fee is required.

** If you are 75 years or older, or if you are filing on the basis of your service in the Armed Forces of the United States, do not send the biometric services fee for fingerprinting with your application.

Naturalization Eligibility Worksheet

Instructions

What Is the Purpose of This Worksheet?

The attached "Eligibility Worksheet" will help you decide if you are eligible to apply for naturalization. Do not send the completed worksheet to U.S. Citizenship and Immigration Services (USCIS).

Who Should Complete This Worksheet?

If you are 18 years of age or older and are thinking about applying for naturalization based on your years as a Permanent Resident, you should complete this worksheet.

Who Should Not Use This Worksheet?

You should not use this worksheet to decide your eligibility to apply if you are:

- Under 18 years of age and want to apply for naturalization based on your parents' or adopted parents' citizenship (see Questions 25 and 26 on pages 13-15 in A Guide to Naturalization for information on how to obtain citizenship).
- A Permanent Resident whose spouse was a U.S. citizen who died while on active duty in the U.S. Armed Forces (see pages 18 and 19 in A Guide to Naturalization for information on your naturalization requirements).
- Applying for naturalization based on active duty service in the U.S. Armed Forces (see pages 18 and 19 in A Guide to Naturalization for information on your naturalization requirements).
- A spouse of a U.S. citizen who is (a) a member of the U.S. Armed Forces, (b) an employee or contractor of the U.S. Government, (c) an employee of an American institution of research, (d) an employee of an American owned firm, (e) an employee of a public international organization, or (f) a clergy member (see pages 20 and 21 in A Guide to Naturalization for more information).

Directions for the Eligibility Worksheet:

1. Answer the questions on the worksheet by checking "True" or "Not True." If you answer "Not True" to certain questions, you may be asked to answer additional questions on pages 3 and 4. Most applicants will not need to answer the questions on pages 3 and 4.
2. If you have completed the worksheet and believe you are eligible for naturalization, please call the USCIS Forms Line (1-800-870-3676) to request an application (Form N-400), or download the form from the Internet at www.uscis.gov.
3. If you have completed the worksheet and you still have questions regarding your eligibility, you should read A Guide to Naturalization. You may also wish to get advice from an immigrant assistance organization or immigration attorney.

Naturalization Eligibility Worksheet








	True	Not True	
1. I am at least 18 years old.	<input type="checkbox"/>	<input type="checkbox"/> STOP	You are not eligible to apply for naturalization. Exception: You do not need to be at least 18 years old for military naturalization under section 329 of the INA.
2. I am a Permanent Resident of the United States, and I have been issued a Permanent Resident Card (formerly called Alien Registration Card).	<input type="checkbox"/>	<input type="checkbox"/> STOP	
3. I have been a Permanent Resident for:			
	<div style="display: flex; justify-content: space-around;"> <div style="text-align: center;"> <p>five years or more*</p> <p>↓</p> <p>See Attachment A on Page 3</p> </div> <div style="text-align: center;"> <p>three to five years*</p> <p>↓</p> <p>See Attachment A on Page 3</p> </div> <div style="text-align: center;"> <p>less than three years</p> <p>↓</p> <p>STOP</p> <p>You are not eligible to apply for naturalization.</p> </div> </div>		

	True	Not True	
4. During the last five years, I have not been out of the United States for 30 months or more.	<input type="checkbox"/>	<input type="checkbox"/> STOP	For exceptions, see Attachment B on page 3.
5. During the last five years (or the last three years if I qualify under Attachment A), I have not taken a trip out of the United States that lasted one year or more.	<input type="checkbox"/>	<input type="checkbox"/> STOP	For exceptions, see Attachment C on page 3.
6. I have resided in the district or state in which I am applying for citizenship for the last three months.	<input type="checkbox"/>	<input type="checkbox"/> STOP	You must wait until you have lived in the state or district for three months to apply.
7. I can read, write and speak basic English.	<input type="checkbox"/>	<input type="checkbox"/> STOP	For exceptions, see Attachment D on page 4.
8. I know the fundamentals of U.S. history and the form and principles of the U.S. government.	<input type="checkbox"/>	<input type="checkbox"/> STOP	For exceptions, see Attachment E on page 4.

Go to Question 9.

*Naturalization applicants may file their applications 90 days before they have satisfied the "continuous residence" requirement.

Naturalization Eligibility Worksheet

	True	Not True	
9. I am a person of good moral character.	<input type="checkbox"/>	<input type="checkbox"/> 	You are not eligible to apply for naturalization.
10. One of the following is true: (a) I am female, or (b) I am a male registered with the Selective Service, or (c) I am a male who did not enter the United States under any status until after my 26th birthday, or (d) I am a male who was in the United States between the ages of 18 and 26 but who did not register with the Selective Service, and I will send a "Status Information Letter" from the Selective Service explaining why I did not register with my application. (e) I am a male who was in the United States between the ages of 18 and 26 as a lawful nonimmigrant.	<input type="checkbox"/>	<input type="checkbox"/> 	You are not eligible to apply for naturalization.
11. I have never deserted from the U.S. Armed Forces.	<input type="checkbox"/>	<input type="checkbox"/> 	You are not eligible to apply for naturalization.
12. I have never received an exemption or discharge from the U.S. Armed Forces on the grounds that I am an alien.	<input type="checkbox"/>	<input type="checkbox"/> 	You are not eligible to apply for naturalization.
13. I am willing to perform either military or civilian service for the United States if required by law. (NOTE: If your religious teachings and beliefs prohibit you from performing military service, you must be willing to perform non-military service.)	<input type="checkbox"/>	<input type="checkbox"/> 	You are not eligible to apply for naturalization.
14. I will support the Constitution of the United States.	<input type="checkbox"/>	<input type="checkbox"/> 	You are not eligible to apply for naturalization.
15. I understand and am willing to take an oath of allegiance to the United States.	<input type="checkbox"/>	<input type="checkbox"/> 	You are not eligible to apply for naturalization.

STOP HERE: You are probably eligible to apply for naturalization. Please call the Forms Line (1-800-870-3676) for an "Application for Naturalization" (Form N-400) and be sure to read A Guide to Naturalization.

Attachment A - Naturalization Eligibility Worksheet

I have been a Permanent Resident for three to five years

I am married to, and living with, a U.S. citizen.

True



I have been married to that U.S. citizen for at least the past three years.



My spouse has been a U.S. citizen for at least the past three years.



During the past three years, I have not been out of the country for 18 months or more.



Not True



You are not eligible to apply for naturalization.



You are not eligible to apply for naturalization.



You are not eligible to apply for naturalization.



You are not eligible to apply for naturalization.

If you answered "True" to all four questions, go to Question 5 on page 1.

Attachment B

I have been out of the country for 30 months or more

I am: (a) A person who has served on board a vessel operated by or registered in the United States, or

True



(b) An employee or an individual under contract to the U.S. Government, or

(c) A person who performs ministerial or priestly functions for a religious denomination or an interdenominational organization with a valid presence in the United States.

Not True



You are not eligible to apply for naturalization.

If you answered "True," see pages 20 and 21 in A Guide to Naturalization to get more information and go to Question 5 on page 1.

Attachment C

I have been out of the country for one year or more

Since becoming a Permanent Resident, I have not taken a trip out of the United States that lasted for one year or more without an approved "Application to Preserve Residence for Naturalization Purposes" (Form N-470).

NOTE: Only certain persons can use Form N-470. See Pages 18-21 in A Guide to Naturalization for more information.

If you answered "True," go to Question 6 on page 1.

True



Not True



You are not eligible to apply for naturalization.

Attachment D - Naturalization Eligibility Worksheet

I cannot read, write or speak basic English

I am over 50 years old and have lived in the United States for at least 20 years since I became a Permanent Resident, or

I am over 55 years old and have lived in the United States for at least 15 years since I became a Permanent Resident, or

I have a disability that prevents me from fulfilling this requirement and will be filing a "Medical Certification for Disability Exceptions" (Form N-648) completed and signed by a doctor with my application.

NOTE: Only certain people can use this exemption. See pages 26 and 27 in A Guide to Naturalization for more information.

True



Not True



You are not eligible to apply for naturalization.



You are not eligible to apply for naturalization.



You are not eligible to apply for naturalization.

If you answered "True" to one of these questions, go to Question 8 on page 1.

Attachment E

I have a disability that prevents me from fulfilling the civics requirement

I have a disability that prevents me from fulfilling the civics requirement, and I will be filing "Medical Certification for Disability Exceptions" (Form N-648) completed and signed by a doctor with my application.

NOTE: Only certain people can use this exemption. See pages 26 and 27 in A Guide to Naturalization for more information.

True



Not True



You are not eligible to apply for naturalization.

If you answered "True" to the question, go to Question 9 on page 2.

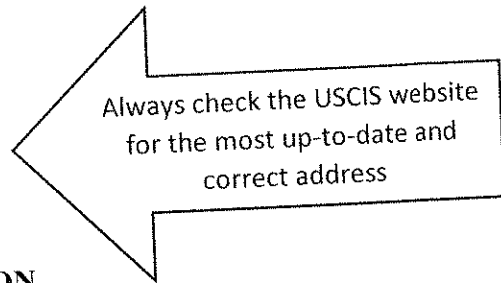
SECTION 2

SAMPLE N-400 FILING, USCIS NOTICES, & CORRESPONDENCE

- Sample Naturalization Filing (Blank forms available at <http://www.uscis.gov>)
- Sample “Meeting Confirmation” Letter to Client
- Sample “Filed Case” Letter to Client
- Sample “Receipt Received” Letter to Client
- USCIS Filing Fee Receipt
- Sample “Fingerprint Appointment” Letter to Client
- USCIS Fingerprint Appointment Notification
- Form AR-11, Change of Address form
- Copy of “Interview Notice” Letter to Client
- USCIS Interview Notice
- USCIS Interview Summary
- Sample “Oath Notice” Letter to Client
- Form N-445, Notice of Naturalization Oath Ceremony
- Sample “Closing Letter” to Client
- Certificate of Naturalization

September 27, 2017

USCIS
P.O. Box 4380
Chicago, IL 60680-4380



**ATTN: N-400
APPLICATION FOR NATURALIZATION**

FEE WAIVER REQUEST ENCLOSED

**RE: ANNA LOPEZ PEREZ
A# 100000000**

Dear Sir/Madam:

Our office represents the applicant in this N-400 Application for Naturalization. Anna Johnson Perez has been a Lawful Permanent Resident since 02/15/2008 and wishes to become a U.S. citizen. Please note that we are filing a fee waiver request with this application.

Enclosed please find the following documents in support of the application:

- Form G-28 Notice of Appearance;
- Form I-912 Request for Fee Waiver:
 - o Taxes demonstrating that annual income is below 150% of the Federal Poverty Guidelines.
- Form N-400 Application for Naturalization; and
- Copy of front and back of permanent resident card.

Thank you for your careful attention to this matter.

Sincerely,

Anne Applebaum
Attorney

Cc: Anna Lopez Perez

The following documents are a sample filing created for training purposes only. The information is made up and does not reflect the information of an actual person or Immigrant Law Center of Minnesota client.



Notice of Entry of Appearance as Attorney or Accredited Representative

Department of Homeland Security

DHS
Form G-28
OMB No. 1615-0105
Expires 03/31/2018

Part 1. Information About Attorney or Accredited Representative

1. USCIS ELIS Account Number (if any)
▶

Name and Address of Attorney or Accredited Representative

2.a. Family Name (Last Name)

2.b. Given Name (First Name)

2.c. Middle Name

3.a. Street Number and Name

3.b. Apt. Ste. Flr.

3.c. City or Town

3.d. State 3.e. ZIP Code

3.f. Province

3.g. Postal Code

3.h. Country

4. Daytime Telephone Number

5. Fax Number

6. E-Mail Address (if any)

7. Mobile Telephone Number (if any)

Part 2. Notice of Appearance as Attorney or Accredited Representative

This appearance relates to immigration matters before
(Select only one box):

- 1.a. USCIS
- 1.b. List the form numbers
- 2.a. ICE
- 2.b. List the specific matter in which appearance is entered
- 3.a. CBP
- 3.b. List the specific matter in which appearance is entered

I enter my appearance as attorney or accredited representative at
the request of:

4. Select only one box:
- Applicant Petitioner Requestor
 Respondent (ICE, CBP)

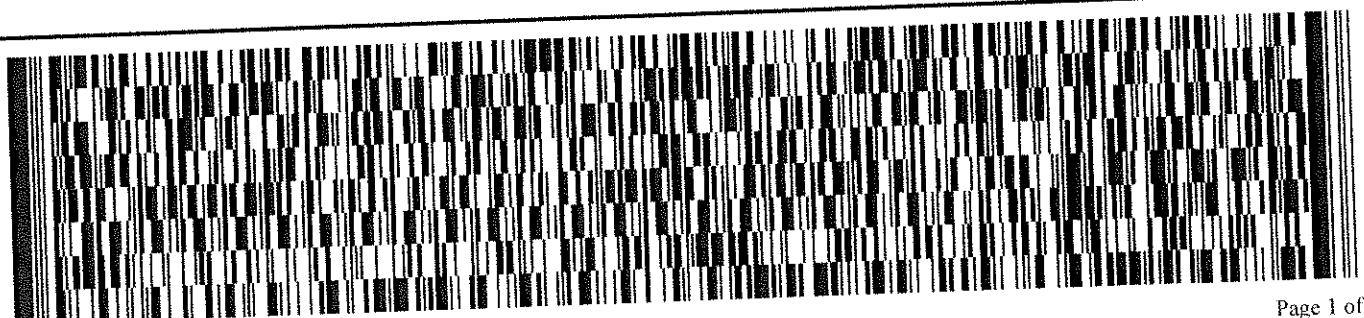
Information About Applicant, Petitioner, Requestor, or Respondent

5.a. Family Name (Last Name)

5.b. Given Name (First Name)

5.c. Middle Name

6. Name of Company or Organization (if applicable)



Part 2. Notice of Appearance as Attorney or Accredited Representative (continued)

Information About Applicant, Petitioner, Requestor, or Respondent (continued)

- 7. USCIS ELIS Account Number (if any)
▶
- 8. Alien Registration Number (A-Number) or Receipt Number
- 9. Daytime Telephone Number
- 10. Mobile Telephone Number (if any)
- 11. E-Mail Address (if any)

Mailing Address of Applicant, Petitioner, Requestor, or Respondent

NOTE: Provide the mailing address of the applicant, petitioner, requestor, or respondent. If the applicant, petitioner, requestor, or respondent has used a safe mailing address on the application, petition, or request being filed with this Form G-28, provide it in these spaces.

- 12.a. Street Number and Name
- 12.b. Apt. Ste. Flr.
- 12.c. City or Town
- 12.d. State 12.e. ZIP Code
- 12.f. Province
- 12.g. Postal Code
- 12.h. Country

Part 3. Eligibility Information for Attorney or Accredited Representative

Select all applicable items.

- 1.a. I am an attorney eligible to practice law in, and a member in good standing of, the bar of the highest courts of the following states, possessions, territories, commonwealths, or the District of Columbia. (If you need additional space, use Part 6.)
Licensing Authority
- 1.b. Bar Number (if applicable)
- 1.c. Name of Law Firm
- 1.d. I (choose one) am not am subject to any order of any court or administrative agency disbaring, suspending, enjoining, restraining, or otherwise restricting me in the practice of law. If you are subject to any orders, explain in the space below. (If you need additional space, use Part 6.)
- 2.a. I am an accredited representative of the following qualified nonprofit religious, charitable, social service, or similar organization established in the United States, so recognized by the Department of Justice, Board of Immigration Appeals, in accordance with 8 CFR 292.2. Provide the name of the organization and the expiration date of accreditation.
- 2.b. Name of Recognized Organization
- 2.c. Date accreditation expires (mm/dd/yyyy) ▶

Part 3. Eligibility Information for Attorney or Accredited Representative (continued)

3. I am associated with _____, the attorney or accredited representative of record who previously filed Form G-28 in this case, and my appearance as an attorney or accredited representative is at his or her request.

NOTE: If you select this item, also complete **Item Numbers 1.a. - 1.b. or Item Numbers 2.a. - 2.c.** in **Part 3.** (whichever is appropriate).

4.a. I am a law student or law graduate working under the direct supervision of the attorney or accredited representative of record on this form in accordance with the requirements in 8 CFR 292.1(a)(2)(iv).

4.b. Name of Law Student or Law Graduate

Part 4. Applicant, Petitioner, Requestor, or Respondent Consent to Representation, Contact Information, and Signature

Consent to Representation and Release of Information

1. I have requested the representation of and consented to being represented by the attorney or accredited representative named in **Part 1.** of this form. According to the Privacy Act of 1974 and DHS policy, I also consent to the disclosure to the named attorney or accredited representative of any record pertaining to me that appears in any system of records of USCIS, ICE or CBP.

When you (the applicant, petitioner, requestor, or respondent) are represented, DHS will send notices to both you and your attorney or accredited representative either through mail or electronic delivery.

DHS will also send the Form I-94, Arrival Departure Record, to you **unless** you select **Item Number 2.a.** in **Part 4.** All secure identity documents and Travel Documents will be sent to you (the applicant, petitioner, requestor, or respondent) unless you ask us to send those documents to your attorney of record or accredited representative.

If you do not want to receive original notices or secure identity documents directly, but would rather have such notices and documents sent to your attorney of record or accredited representative, please select **all applicable** boxes below:

2.a. I request DHS send any notice (including Form I-94) on an application, petition, or request to the business address of my attorney of record or accredited representative as listed in this form. I understand that I may change this election at any future date through written notice to DHS.

2.b. I request that DHS send any secure identity document, such as a Permanent Resident Card, Employment Authorization Document, or Travel Document, that I am approved to receive and authorized to possess, to the business address of my attorney of record or accredited representative as listed in this form. I consent to having my secure identity document sent to my attorney of record or accredited representative and understand that I may request, at any future date and through written notice to DHS, that DHS send any secure identity document to me directly.

3.a. Signature of Applicant, Petitioner, Requestor, or Respondent
➔ _____

3.b. Date of Signature (mm/dd/yyyy) ➔ 07/05/2016

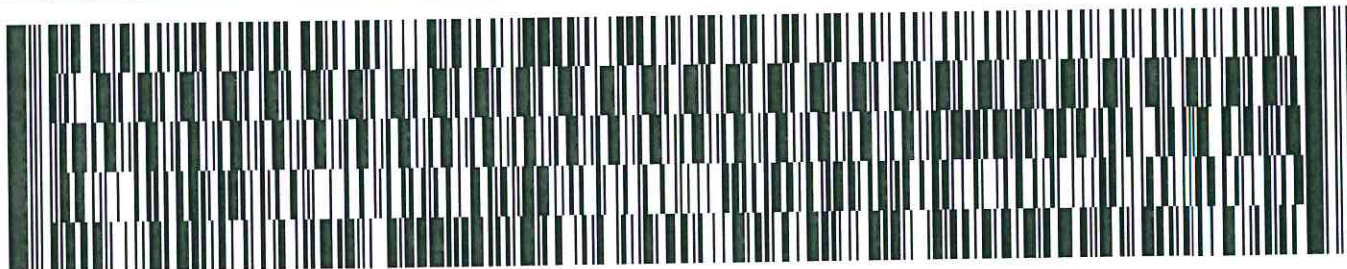
Part 5. Signature of Attorney or Accredited Representative

I have read and understand the regulations and conditions contained in 8 CFR 103.2 and 292 governing appearances and representation before the Department of Homeland Security. I declare under penalty of perjury under the laws of the United States that the information I have provided on this form is true and correct.

1. Signature of Attorney or Accredited Representative

2. Signature of Law Student or Law Graduate

3. Date of Signature (mm/dd/yyyy) ➔ 07/05/2016





Request for Fee Waiver
Department of Homeland Security
U.S. Citizenship and Immigration Services

USCIS
Form I-912
 OMB No. 1615-0116
 Expires: 04/30/2018

For USCIS Use Only	Application Received At (Select only one box)			
	<input type="checkbox"/> USCIS Field Office <input type="checkbox"/> Fee Waiver Approved <input type="checkbox"/> Fee Waiver Denied Date: _____ Date: _____		<input type="checkbox"/> USCIS Service Center <input type="checkbox"/> Fee Waiver Approved <input type="checkbox"/> Fee Waiver Denied Date: _____ Date: _____	

▶ **START HERE - Type or print in black ink.**

If you need extra space to complete any section of this request or if you would like to provide additional information about your circumstances, use the space provided in Part 11. Additional Information. Complete and submit as many copies of Part 11., as necessary, with your request.

Part 1. Basis for Your Request (Each basis is further explained in the **Specific Instructions** section of the Form I-912 Instructions)

Select at least one basis or more for which you may qualify and provide supporting documentation for any basis you select. You only need to qualify and provide documentation for one basis for U.S. Citizenship and Immigration Services (USCIS) to grant your fee waiver. If you choose, you may select more than one basis; you must provide supporting documentation for each basis you want considered.

1. I am, my spouse is, or the head of household living in my household is currently receiving a means-tested benefit. (Complete **Parts 2. - 4.** and **Parts 7. - 10.**)
2. My household income is at or below 150 percent of the Federal Poverty Guidelines. (Complete **Parts 2. - 3., Part 5.,** and **7. - 10.**)
3. I have a financial hardship. (Complete **Parts 2. -3.** and **Parts 6. - 10.**)

Part 2. Information About You (Requestor)

Provide information about yourself if you are the person requesting a fee waiver for a petition or application you are filing. If you are the parent or legal guardian filing on behalf of a child or person with a physical disability or developmental or mental impairment, provide information about the child or person for whom you are filing this form.

1. Full Name

Family Name (Last Name)	Given Name (First Name)	Middle Name
Lopez Perez	Anna	Marie
2. Other Names Used (if any)

List all other names you have used, including nicknames, aliases, and maiden name.

Family Name (Last Name)	Given Name (First Name)	Middle Name
Johnson	Anna	Marie
Johnson Perez	Anna	Marie
3. Alien Registration Number (A-Number) (if any)

▶ A-

1	0	0	0	0	0	0	0	0	0
---	---	---	---	---	---	---	---	---	---
4. USCIS Online Account Number (if any)

▶

--	--	--	--	--	--	--	--	--	--
5. Date of Birth (mm/dd/yyyy)

01	/	01	/	1981
----	---	----	---	------
6. U.S. Social Security Number (if any)

▶

1	2	3	0	0	0	0	0	0	0
---	---	---	---	---	---	---	---	---	---

Part 2. Information About You (Requestor) (continued)

7. Marital Status
 Single, Never Married Married Divorced Widowed Marriage Annulled Separated
 Other (Explain)

Part 3. Applications and Petitions for Which You Are Requesting a Fee Waiver

1. In the table below, add the form numbers of the applications and petitions for which you are requesting a fee waiver.

Applications or Petitions for You and Your Family Members									
Full Name	A-Number (if any)						Date of Birth	Relationship to You	Forms Being Filed
Anna Lopez Perez	A-	1	0	0	0	0	01/01/1981	Self	N-400
	A-								
	A-								
	A-								
Total Number of Forms (including self)									1

Part 4. Means-Tested Benefits

If you selected **Item Number 1.** in **Part 1.**, complete this section.

1. If you, your spouse, or the head of household (including parent if the child is under 21 years of age) living with you is receiving any means-tested benefits, list the information in the table below and attach supporting documentation. If you are the parent or legal guardian filing on behalf of a child or person with a physical disability or developmental or mental impairment, provide information about the child or person for whom you are filing this form if he or she is receiving a means-tested benefit.

Means-Tested Benefit Recipients					
Full Name of Person Receiving the Benefit	Relationship to You	Name of Agency Awarding Benefit	Type of Benefit	Date Benefit was Awarded	Date Benefit Expires (or must be renewed)

Part 5. Income at or Below 150 Percent of the Federal Poverty Guidelines

If you selected **Item Number 2.** in **Part 1.**, complete this section.

Your Employment Status

1. Employment Status
 Employed (full-time, part-time, seasonal, self-employed) Unemployed or Not Employed Retired Other (Explain)

Part 5. Income at or Below 150 Percent of the Federal Poverty Guidelines (continued)

2. If you are currently unemployed, are you currently receiving unemployment benefits? Yes No

A. Date you became unemployed
(mm/dd/yyyy)

Information About Your Spouse

3. If you are married or separated, does your spouse live in your household? Yes No

A. If you answered "No" to **Item Number 3.**, does your spouse provide any financial support to your household? Yes No

Your Household Size

4. Are you the person providing the primary financial support for your household? Yes No

If you answered "Yes" to **Item Number 4.**, type or print your name on the line marked "self" in the table below. If you answered "No" to **Item Number 4.**, type or print your name on the line marked "self" in the table below and add the head of household's name on the line below yours.

Household Size					
Full Name	Date of Birth	Relationship to You	Married	Full-Time Student	Is any income earned by this person counted towards the household income?
Anna Lopez Perez	01/01/1981	Self	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Peter Lopez	04/07/1984	Husband	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Rosa Johnson	08/16/2006	Daughter	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
			<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
Total Household Size (including self)					3

Your Annual Household Income

Provide information about your income and the income of all family members counted as part of your household. You must list all amounts in U.S. dollars.

5. Your Annual Income

\$

6. Annual Income of All Family Members

Provide the annual income of all family members counted as part of your household as listed in **Item Number 4.** (Do not include the amount provided in **Item Number 5.**)

\$

7. Total Additional Income or Financial Support

\$

Provide the total annual amount you receive in additional income or financial support from a source outside of your household. (Do not include the amount provided in **Item Numbers 5.** or **6.**) You must add all of the additional income and financial support amounts and put the total amount in the space provided. Type or print "0" in the total box if there are none. Select the type of additional income or financial support that you receive and provide documentation.

- Parental Support
- Educational Stipends
- Unemployment Benefits
- Financial Support From Adult Children, Dependents, Other People Living in the Household
- Spousal Support (Alimony)
- Royalties
- Social Security Benefits
- Child Support
- Pensions
- Veteran's Benefits
- Other (Explain)

Part 5. Income at or Below 150 Percent of the Federal Poverty Guidelines (continued)

8. Total Household Income (add the amounts from **Item Numbers 5., 6., and 7.**) \$

9. Has anything changed since the date you filed your Federal tax returns? (For example, your marital status, income, or number of dependents.) Yes No

If you answered "Yes" to **Item Number 9.**, provide an explanation below. Provide documentation if available. You may also use this space to provide any additional information about your circumstances that you would like USCIS to consider.

Part 6. Financial Hardship

If you selected **Item Number 3.** in **Part 1.**, complete this section.

1. If you or any family members have a situation that has caused you to incur expenses, debts, or loss of income, describe the situation in the box below. Specify the amounts of the expenses, debts, and income losses in as much detail as possible. Examples may include medical expenses, job loss, eviction, and homelessness.

2. If you have cash or assets that you can quickly convert to cash, list those in the table below. For example, bank accounts, stocks, or bonds. (Do not include retirement accounts.)

Assets	
Type of Asset	Value (U.S. Dollars)
Total Value of Assets	

Part 6. Financial Hardship (continued)

3. Total Monthly Expenses and Liabilities

\$

Provide the total monthly amount of your expenses and liabilities. You must add all of the expense and liability amounts and type or print the total amount in the space provided. Type or print "0" in the total box if there are none. Select the types of expenses or liabilities you have each month and provide evidence of monthly payments, where possible.

- | | | |
|--|--|--------------------------------|
| <input type="checkbox"/> Rent and/or Mortgage | <input type="checkbox"/> Loans and/or Credit Cards | <input type="checkbox"/> Other |
| <input type="checkbox"/> Food | <input type="checkbox"/> Car Payment | _____ |
| <input type="checkbox"/> Utilities | <input type="checkbox"/> Commuting Costs | _____ |
| <input type="checkbox"/> Child and/or Elder Care | <input type="checkbox"/> Medical Expenses | _____ |
| <input type="checkbox"/> Insurance | <input type="checkbox"/> School Expenses | _____ |

Part 7. Requestor's Statement, Contact Information, Certification, and Signature

NOTE: Read the **Penalties** section of the Form I-912 Instructions before completing this part.

Each person applying for a fee waiver request must complete, sign, and date Form I-912 and provide the required documentation. This includes family members identified in **Part 3**. Signature fields for family members are at the end of this part. If an individual is under 14 years of age, a parent or legal guardian may sign the request on their behalf. USCIS rejects any Form I-912 that is not signed by all individuals requesting a fee waiver and may deny a request that does not provide required documentation.

Select the box for either **Item A.** or **B.** in **Item Number 1.** If applicable, select the box for **Item Number 2.**

1. Requestor's Statement Regarding the Interpreter

- A. I can read and understand English, and I have read and understand every question and instruction on this request and my answer to every question.
- B. The interpreter named in **Part 9.** read to me every question and instruction on this request and my answer to every question in , a language in which I am fluent, and I understood everything.

2. Requestor's Statement Regarding the Preparer (if applicable)

- At my request, the preparer named in **Part 10.**, , prepared this request for me based only upon information I provided or authorized.

Requestor's Contact Information

3. Requestor's Daytime Telephone Number

4. Requestor's Mobile Telephone Number (if any)

5. Requestor's Email Address (if any)

Requestor's Certification

Copies of any documents I have submitted are exact photocopies of unaltered, original documents, and I understand that USCIS may require that I submit original documents to USCIS at a later date. Furthermore, I authorize the release of any information from any of my records that USCIS may need to determine my eligibility for the immigration benefit I seek.

I further authorize release of information contained in this request, in supporting documents, and in my USCIS records to other entities and persons where necessary for the administration and enforcement of U.S. immigration laws.

I certify, under penalty of perjury, that I provided or authorized all of the information in my request, I understand all of the information contained in, and submitted with, my request, and that all of this information is complete, true, and correct.

Part 7. Requestor's Statement, Contact Information, Certification, and Signature (continued)

WARNING: If you knowingly and willfully falsify or conceal a material fact or submit a false document with your Form I-912, USCIS will deny your fee waiver request and may deny any other immigration benefit. In addition, you may face severe penalties provided by law and may be subject to criminal prosecution.

Requestor's Signature

6. Requestor's Signature Date of Signature (mm/dd/yyyy)

NOTE TO ALL REQUESTORS: If you do not completely fill out this request or fail to submit required documents listed in the Instructions, USCIS may deny your request.

Family Members' Signatures

NOTE: Each family member **must** type or print their full name and sign in the spaces below. You can find additional family members' signature spaces in **Item Numbers 7. - 10.** below. All family members identified in **Part 3.** must sign and date Form I-912.

I certify that the information provided by the requestor in **Part 7.** applies to me.

7. Family Member 1

Family Member's Name

Family Member's Signature

Date of Signature (mm/dd/yyyy)

8. Family Member 2

Family Member's Name

Family Member's Signature

Date of Signature (mm/dd/yyyy)

9. Family Member 3

Family Member's Name

Family Member's Signature

Date of Signature (mm/dd/yyyy)

10. Family Member 4

Family Member's Name

Family Member's Signature

Date of Signature (mm/dd/yyyy)

11. Family Member 5

Family Member's Name

Family Member's Signature

Date of Signature (mm/dd/yyyy)

Part 8. Family Member's Statement, Contact Information, Certification, and Signature

NOTE: Read the Penalties section of the Form I-912 Instructions before completing this part.

If the information provided by the requestor in Part 7. is not applicable to a family member identified in Part 3., (for example, the family member used an interpreter or speaks a different language) that individual should complete Part 8. USCIS rejects any Form I-912 that is not signed by all individuals requesting a fee waiver.

Select the box for either Item A. or B. in Item Number 1. If applicable, select the box for Item Number 2.

1. Family Member's Statement Regarding the Interpreter for
- A. I can read and understand English, and I have read and understand every question and instruction on this request and my answer to every question.
- B. The interpreter named in Part 9. read to me every question and instruction on this request and my answer to every question in , a language in which I am fluent, and I understood everything.
2. Family Member's Statement Regarding the Preparer for
- At my request, the preparer named in Part 10., , prepared this request for me based only upon information I provided or authorized.

Family Member's Contact Information

3. Family Member's Daytime Telephone Number
4. Family Member's Mobile Telephone Number (if any)
5. Family Member's Email Address (if any)

Family Member's Certification

Copies of any documents I have submitted are exact photocopies of unaltered, original documents, and I understand that USCIS may require that I submit original documents to USCIS at a later date. Furthermore, I authorize the release of any information from any of my records that USCIS may need to determine my eligibility for the immigration benefit I seek.

I further authorize release of information contained in this request, in supporting documents, and in my USCIS records to other entities and persons where necessary for the administration and enforcement of U.S. immigration laws.

I certify, under penalty of perjury, that I provided or authorized all of the information in my request, I understand all of the information contained in, and submitted with, my request, and that all of this information is complete, true, and correct.

Family Member's Signature

6. Family Member's Signature Date of Signature (mm/dd/yyyy)

NOTE TO ALL FAMILY MEMBERS: If you do not completely fill out this request or fail to submit required documents listed in the Instructions, USCIS may deny your request.

Part 9. Interpreter's Contact Information, Certification, and Signature

1. Did any person filing this request use an interpreter? Yes, (complete this section) No (skip to **Part 10.**)
2. Was the same interpreter used for all individuals requesting a fee waiver (as listed in **Part 3.**)? Yes No

NOTE for Family Members: If you used a different interpreter than the one used by the requestor, make additional copies of **Part 9.**, provide the following information, indicate the family member for whom he or she interpreted, and include the pages with your completed Form I-912.

Provide the following information about the interpreter for

Interpreter's Full Name

3. Interpreter's Family Name (Last Name) Interpreter's Given Name (First Name)
4. Interpreter's Business or Organization Name (if any)

Interpreter's Mailing Address

5. Street Number and Name Apt. Ste. Flr. Number
- City or Town State ZIP Code
- Province Postal Code Country

Interpreter's Contact Information

6. Interpreter's Daytime Telephone Number
7. Interpreter's Mobile Telephone Number (if any)
8. Interpreter's Email Address (if any)

Interpreter's Certification

I certify, under penalty of perjury, that:

I am fluent in English and , which is the same language specified in **Part 7., Item B. in Item Number 1.**, and I have read to this requestor in the identified language every question and instruction on this request and his or her answer to every question. The requestor informed me that he or she understands every instruction, question, and answer on the request, including the **Applicant's Certification**, and has verified the accuracy of every answer.

Interpreter's Signature

9. Interpreter's Signature Date of Signature (mm/dd/yyyy)

Part 10. Contact Information, Declaration, and Signature of the Person Preparing this Request, if Other Than the Requestor

1. Did any person prepare this request on your behalf? Yes, (complete this section) No, skip
2. Was the same preparer used for all individuals requesting a fee waiver (as listed in Part 3.)? Yes No

NOTE for Family Members: If you used a different preparer than the one used by the requestor, provide the following information, and include the pages with your completed Form I-912.

Provide the following information about the preparer for

Preparer's Full Name

3. Preparer's Family Name (Last Name) Preparer's Given Name (First Name)
4. Preparer's Business or Organization Name (if any)

Preparer's Mailing Address

5. Street Number and Name Apt. Ste. Flr. Number
- City or Town State ZIP Code
- Province Postal Code Country

Preparer's Contact Information

6. Preparer's Daytime Telephone Number
7. Preparer's Mobile Telephone Number (if any)
8. Preparer's Email Address (if any)

Preparer's Statement

9. A. I am not an attorney or accredited representative but have prepared this request on behalf of the requestor and with the requestor's consent.
- B. I am an attorney or accredited representative and my representation of the requestor in this case extends does not extend beyond the preparation of this request.

NOTE: If you are an attorney or accredited representative, you may be obliged to submit a completed Form G-28, Notice of Entry of Appearance as Attorney or Accredited Representative, or G-28I, Notice of Entry of Appearance as Attorney In Matters Outside the Geographical Confines of the United States, with this request.

Part 10. Contact Information, Declaration, and Signature of the Person Preparing this Request, if Other Than the Requestor (continued)

Preparer's Certification

By my signature, I certify, under penalty of perjury, that I prepared this request at the request of the requestor. The requestor then reviewed this completed request and informed me that he or she understands all of the information contained in, and submitted with, his or her request, including the **Applicant's Certification**, and that all of this information is complete, true, and correct. I completed this request based only on information that the requestor provided to me or authorized me to obtain or use.

Preparer's Signature

10. Preparer's Signature

Date of Signature (mm/dd/yyyy)



A handwritten signature in blue ink, appearing to be 'A. M.', is written over a rectangular box.

07/05/2016

Part 11. Additional Information

If you need extra space to provide any additional information within this request, use the space below. If you need more space than what is provided, you may make copies of this page to complete and file with this request or attach a separate sheet of paper. Include your name and A-Number (if any) at the top of each sheet; indicate the **Page Number**, **Part Number**, and **Item Number** to which your answer refers.

1. Family Name (Last Name) Given Name (First Name) Middle Name

2. A-Number (if any) ▶ A-

3. A. Page Number B. Part Number C. Item Number

D. Anna Marie Perez Rodriguez

4. A. Page Number B. Part Number C. Item Number

D. _____

5. A. Page Number B. Part Number C. Item Number

D. _____

6. A. Page Number B. Part Number C. Item Number

D. _____



Application for Naturalization

Department of Homeland Security
U.S. Citizenship and Immigration Services

USCIS
Form N-400
OMB No. 1615-0052
Expires 03/31/2019

For USCIS Use Only	Date Stamp	Receipt	Action Block
Remarks			

▶ **START HERE - Type or print in black ink.** Type or print "N/A" if an item is not applicable or the answer is none, unless otherwise indicated. Failure to answer all of the questions may delay U.S. Citizenship and Immigration Services (USCIS) processing your Form N-400. **NOTE: You must complete Parts 1. - 15.**

If your biological or legal adoptive mother or father is a U.S. citizen by birth, or was naturalized before you reached your 18th birthday, you may already be a U.S. citizen. Before you consider filing this application, please visit the USCIS Website at www.uscis.gov for more information on this topic and to review the instructions for Form N-600, Application for Certificate of Citizenship, and Form N-600K, Application for Citizenship and Issuance of Certificate Under Section 322.

NOTE: Are either of your parents a United States citizen? If you answer "Yes," then complete **Part 6. Information About Your Parents** as part of this application. If you answer "No," then skip **Part 6.** and go to **Part 7. Biographic Information.**

Part 1. Information About Your Eligibility (Select only one box or your Form N-400 may be delayed)

Enter Your 9 Digit A-Number:

▶ A-

1	0	0	0	0	0	0	0	0
---	---	---	---	---	---	---	---	---

1. You are at least 18 years of age and:

- A. Have been a lawful permanent resident of the United States for at least 5 years.
- B. Have been a lawful permanent resident of the United States for at least 3 years. In addition, you have been married to and living with the same U.S. citizen spouse for the last 3 years, **and** your spouse has been a U.S. citizen for the last 3 years at the time you filed your Form N-400.
- C. Are a lawful permanent resident of the United States **and** you are the spouse of a U.S. citizen **and** your U.S. citizen spouse is regularly engaged in specified employment abroad. (See the Immigration and Nationality Act (INA) section 319(b).) If your residential address is outside the United States and you are filing under Section 319(b), select the USCIS Field Office from the list below where you would like to have your naturalization interview:

D. Are applying on the basis of qualifying military service.

E. Other (Explain):

Part 2. Information About You (Person applying for naturalization)

1. Your Current Legal Name (do not provide a nickname)

Family Name (Last Name)

Lopez Perez

Given Name (First Name)

Anna

Middle Name (if applicable)

Marie

2. Your Name Exactly As It Appears on Your Permanent Resident Card (if applicable)

Family Name (Last Name)

Johnson Perez

Given Name (First Name)

Anna

Middle Name (if applicable)

M

Part 2. Information About You (Person applying for naturalization) (continued)

A- 1 0 0 0 0 0 0 0 0 0

3. Other Names You Have Used Since Birth (include nicknames, aliases, and maiden name, if applicable)

Family Name (Last Name)	Given Name (First Name)	Middle Name (if applicable)
Johnson	Anna	Marie
Perez Rodriguez	Anna	Marie

4. Name Change (Optional)

Read the Form N-400 Instructions before you decide whether or not you would like to legally change your name.

Would you like to legally change your name?

Yes No

If you answered "Yes," type or print the new name you would like to use in the spaces provided below.

Family Name (Last Name)	Given Name (First Name)	Middle Name (if applicable)

5. U.S. Social Security Number (if applicable)

▶ 1 2 3 0 0 0 0 0 0

6. USCIS Online Account Number (if any)

▶

7. Gender

Male Female

8. Date of Birth

(mm/dd/yyyy)

01/01/1981

9. Date You Became a Lawful

Permanent Resident (mm/dd/yyyy)

02/15/2006

10. Country of Birth

Mexico

11. Country of Citizenship or Nationality

Mexico

12. Do you have a physical or developmental disability or mental impairment that prevents you from demonstrating your knowledge and understanding of the English language and/or civics requirements for naturalization?

Yes No

If you answered "Yes," submit a completed Form N-648, Medical Certification for Disability Exceptions, when you file your Form N-400.

13. Exemptions from the English Language Test

A. Are you 50 years of age or older and have you lived in the United States as a lawful permanent resident for periods totaling at least 20 years at the time you file your Form N-400?

Yes No

B. Are you 55 years of age or older and have you lived in the United States as a lawful permanent resident for periods totaling at least 15 years at the time you file your Form N-400?

Yes No

C. Are you 65 years of age or older and have you lived in the United States as a lawful permanent resident for periods totaling at least 20 years at the time you file your Form N-400? (If you meet this requirement, you will also be given a simplified version of the civics test.)

Yes No

Part 3. Accommodations for Individuals With Disabilities and/or Impairments

NOTE: Read the information in the Form N-400 Instructions before completing this part.

1. Are you requesting an accommodation because of your disabilities and/or impairments?

Yes No

If you answered "Yes," select any applicable box.

A. I am deaf or hard of hearing and request the following accommodation. (If you are requesting a sign-language interpreter, indicate for which language (for example, American Sign Language).)

B. I am blind or have low vision and request the following accommodation:

Extra large text on the reading portion of the English testing

Part 3. Accommodations for Individuals With Disabilities and/or Impairments (continued)

A- 1 0 0 0 0 0 0 0 0 0

C. I have another type of disability and/or impairment (for example, use a wheelchair). (Describe the nature of your disability and/or impairment and the accommodation you are requesting.)

[Empty text box for describing disability and accommodation]

Part 4. Information to Contact You

1. Daytime Telephone Number: 6510000001
2. Work Telephone Number (if any): 6510000003
3. Evening Telephone Number: 6510000002
4. Mobile Telephone Number (if any):
5. Email Address (if any): annaLP@email.com

Part 5. Information About Your Residence

1. Where have you lived during the last five years? Provide your most recent residence and then list every location where you have lived during the last five years. If you need extra space, use additional sheets of paper.

A. Current Physical Address

Street Number and Name: 1234 Star Street
Apt. Ste. Flr. Number: 1234
City or Town: Saint Paul
County: [Empty]
State: MN
ZIP Code + 4: 55104 - [Empty]
Province or Region (foreign address only): [Empty]
Postal Code (foreign address only): [Empty]
Country (foreign address only): USA
Dates of Residence: From (mm/dd/yyyy) 06/20/2014 To (mm/dd/yyyy) Present

B. Current Mailing Address (if different from the address above)

In Care Of Name (if any): [Empty]
Street Number and Name: [Empty]
Apt. Ste. Flr. Number: [Empty]
City or Town: [Empty]
County: [Empty]
State: [Empty]
ZIP Code + 4: [Empty] - [Empty]
Province or Region (foreign address only): [Empty]
Postal Code (foreign address only): [Empty]
Country (foreign address only): [Empty]

Part 5. Information About Your Residence (continued)

A- 1 0 0 0 0 0 0 0 0 0

C. Physical Address 2

Street Number and Name

5555 Flower BLVD

Apt. Ste. Flr. Number
 200

City or Town

Saint Paul

County

State

MN

ZIP Code + 4

55104 -

Province or Region
(foreign address only)

Postal Code
(foreign address only)

Country
(foreign address only)

USA

Dates of
Residence

From (mm/dd/yyyy)

Spring 2013

To (mm/dd/yyyy)

6/19/2014

D. Physical Address 3

Street Number and Name

2222 Cherry Road

Apt. Ste. Flr. Number

City or Town

Saint Paul

County

State

MN

ZIP Code + 4

55104 -

Province or Region
(foreign address only)

Postal Code
(foreign address only)

Country
(foreign address only)

USA

Dates of
Residence

From (mm/dd/yyyy)

3/31/2011

To (mm/dd/yyyy)

Spring 2013

E. Physical Address 4

Street Number and Name

Apt. Ste. Flr. Number

City or Town

County

State

ZIP Code + 4

-

Province or Region
(foreign address only)

Postal Code
(foreign address only)

Country
(foreign address only)

Dates of
Residence

From (mm/dd/yyyy)

To (mm/dd/yyyy)

Part 6. Information About Your Parents

If neither one of your parents is a United States citizen, then skip this part and go to Part 7.

1. Were your parents married before your 18th birthday?

Yes No

Information About Your Mother

2. Is your mother a U.S. citizen?

Yes No

If you answered "Yes," complete the following information. If you answered "No," go to **Item Number 3.**

Part 6. Information About Your Parents (continued)

A- 1 0 0 0 0 0 0 0 0

A. Current Legal Name of U.S. Citizen Mother

Family Name (Last Name)

Given Name (First Name)

Middle Name (if applicable)

Rodriguez

Jennifer

B. Mother's Country of Birth

C. Mother's Date of Birth (mm/dd/yyyy)

Mexico

06/02/1952

D. Date Mother Became a U.S. Citizen (if known) (mm/dd/yyyy)

E. Mother's A-Number (if any)

11/15/2005

▶ A- 1 2 2 2 2 2 2 2 2

Information About Your Father

3. Is your father a U.S. citizen?

Yes No

If you answered "Yes," complete the information below. If you answered "No," go to **Part 7**.

A. Current Legal Name of U.S. Citizen Father

Family Name (Last Name)

Given Name (First Name)

Middle Name (if applicable)

B. Father's Country of Birth

C. Father's Date of Birth (mm/dd/yyyy)

D. Date Father Became a U.S. Citizen (if known) (mm/dd/yyyy)

E. Father's A-Number (if any)

▶ A-

Part 7. Biographic Information

NOTE: USCIS requires you to complete the categories below to conduct background checks. (See the Form N-400 Instructions for more information.)

1. Ethnicity (Select only one box)

Hispanic or Latino Not Hispanic or Latino

2. Race (Select all applicable boxes)

White Asian Black or African American American Indian or Alaska Native Native Hawaiian or Other Pacific Islander

3. Height Feet **Inches** **4. Weight Pounds**

5. Eye color (Select only one box)

Black Blue Brown Gray Green Hazel Maroon Pink Unknown/Other

6. Hair color (Select only one box)

Bald (No hair) Black Blond Brown Gray Red Sandy White Unknown/Other

Part 8. Information About Your Employment and Schools You Attended

A- 1 0 0 0 0 0 0 0 0 0

List where you have worked or attended school full time or part time during the last five years. Provide information for the complete time period. Include all military, police, and/or intelligence service. Begin by providing information about your most recent or current employment, studies, or unemployment (if applicable). Provide the locations and dates where you worked, were self-employed, were unemployed, or have studied for the last five years. If you worked for yourself, type or print "self-employed." If you were unemployed, type or print "unemployed." If you need extra space, use additional sheets of paper.

1. Employer or School Name

Public School 123

Street Number and Name: 5000 Education Street Apt. Ste. Flr. Number

City or Town: Saint Paul State: MN ZIP Code + 4: 55104 -

Province or Region (foreign address only): Postal Code (foreign address only): Country (foreign address only): USA

Date From (mm/dd/yyyy): 4/22/2013 Date To (mm/dd/yyyy): Present Your Occupation: Administrative Assistant

2. Employer or School Name

Yummy Restaurant

Street Number and Name: 1234 Ice Cream Lane Apt. Ste. Flr. Number

City or Town: Saint Paul State: MN ZIP Code + 4: 55104 -

Province or Region (foreign address only): Postal Code (foreign address only): Country (foreign address only): USA

Date From (mm/dd/yyyy): 05/2011 Date To (mm/dd/yyyy): 01/2013 Your Occupation: Manager

3. Employer or School Name

Street Number and Name: Apt. Ste. Flr. Number

City or Town: State: ZIP Code + 4: -

Province or Region (foreign address only): Postal Code (foreign address only): Country (foreign address only):

Date From (mm/dd/yyyy): Date To (mm/dd/yyyy): Your Occupation:

Part 9. Time Outside the United States

A- 1 0 0 0 0 0 0 0 0 0

- How many **total days (24 hours or longer)** did you spend outside the United States during the last 5 years? days
- How many trips of **24 hours or longer** have you taken outside the United States during the last 5 years? trips
- List below all the trips of **24 hours or longer** that you have taken outside the United States during the last 5 years. Start with your most recent trip and work backwards. If you need extra space, use additional sheets of paper.

Date You Left the United States (mm/dd/yyyy)	Date You Returned to the United States (mm/dd/yyyy)	Did Trip Last 6 Months or More?	Countries to Which You Traveled	Total Days Outside the United States
1/1/2015	1/9/2015	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Canada	8
5/5/2013	5/15/2015	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Canada	10
		<input type="checkbox"/> Yes <input type="checkbox"/> No		
		<input type="checkbox"/> Yes <input type="checkbox"/> No		
		<input type="checkbox"/> Yes <input type="checkbox"/> No		
		<input type="checkbox"/> Yes <input type="checkbox"/> No		

Part 10. Information About Your Marital History

- What is your current marital status?
 Single, Never Married Married Divorced Widowed Separated Marriage Annulled
 If you are single and have **never** married, go to **Part 11**.
- If you are married, is your spouse a current member of the U.S. armed forces? Yes No
- How many times have you been married (including annulled marriages, marriages to other people, and marriages to the same person)?
- If you are married now, provide the following information about your current spouse.

A. Current Spouse's Legal Name

Family Name (Last Name)	Given Name (First Name)	Middle Name (if applicable)
<input type="text" value="Lopez"/>	<input type="text" value="Peter"/>	<input type="text"/>

B. Current Spouse's Previous Legal Name

Family Name (Last Name)	Given Name (First Name)	Middle Name (if applicable)
<input type="text"/>	<input type="text"/>	<input type="text"/>

C. Other Names Used by Current Spouse (include nicknames, aliases, and maiden name, if applicable)

Family Name (Last Name)	Given Name (First Name)	Middle Name (if applicable)
<input type="text"/>	<input type="text"/>	<input type="text"/>

D. Current Spouse's Date of Birth (mm/dd/yyyy)

E. Date You Entered into Marriage with Current Spouse (mm/dd/yyyy)

Part 10. Information About Your Marital History (continued)

A- 1 0 0 0 0 0 0 0 0 0

F. Current Spouse's Present Home Address

Street Number and Name

1234 Star Street

Apt. Ste. Flr. Number

City or Town

Saint Paul

County

State

MN

ZIP Code + 4

55104 -

Province or Region
(foreign address only)

Postal Code
(foreign address only)

Country
(foreign address only)

USA

G. Current Spouse's Current Employer or Company

Fix it Hardware Store

5. Is your current spouse a U.S. citizen?

Yes No

If you answered "Yes," answer **Item Number 6**. If you answered "No," go to **Item Number 7**.

6. If your current spouse is a U.S. citizen, complete the following information.

A. When did your current spouse become a U.S. citizen?

At Birth - Go to **Item Number 8**.

Other - Complete the following information.

B. Date Your Current Spouse Became
a U.S. Citizen (mm/dd/yyyy)

7. If your current spouse is not a U.S. citizen, complete the following information.

A. Current Spouse's Country of Citizenship or Nationality

Mexico

B. Current Spouse's A-Number (if any)

▶ A- 2 0 0 0 0 0 0 0 0 0

C. Current Spouse's Immigration Status

Lawful Permanent Resident Other (Explain):

8. How many times has your current spouse been married (including annulled marriages, marriages to other people, and marriages to the same person)? If your current spouse has been married before, provide the following information about your current spouse's prior spouse.

If your current spouse has had more than one previous marriage, provide that information on additional sheets of paper.

A. Legal Name of My Current Spouse's Prior Spouse

Family Name (Last Name)

Given Name (First Name)

Middle Name (if applicable)

B. Immigration Status of My Current Spouse's Prior Spouse (if known)

U.S. Citizen Lawful Permanent Resident Other (Explain):

C. Date of Birth of My Current Spouse's
Prior Spouse (mm/dd/yyyy)

D. Country of Birth of My Current Spouse's
Prior Spouse

E. Country of Citizenship or Nationality of My Current
Spouse's Prior Spouse

Part 10. Information About Your Marital History (continued)

A- 1 0 0 0 0 0 0 0 0 0

F. My Current Spouse's Date of Marriage with Prior Spouse (mm/dd/yyyy)

G. Date My Current Spouse's Marriage Ended with Prior Spouse (mm/dd/yyyy)

H. How My Current Spouse's Marriage Ended with Prior Spouse
 Annulled Divorced Spouse Deceased Other (Explain):

9. If you were married before, provide the following information about your prior spouse. If you have more than one previous marriage, provide that information on additional sheets of paper.

A. My Prior Spouse's Legal Name

Family Name (Last Name) Given Name (First Name) Middle Name (if applicable)

B. My Prior Spouse's Immigration Status When My Marriage Ended (if known)
 U.S. Citizen Lawful Permanent Resident Other (Explain):

C. My Prior Spouse's Date of Birth (mm/dd/yyyy) D. My Prior Spouse's Country of Birth

E. My Prior Spouse's Country of Citizenship or Nationality F. Date of Marriage with My Prior Spouse (mm/dd/yyyy)

G. Date Marriage Ended with My Prior Spouse (mm/dd/yyyy)

H. How Marriage Ended with My Prior Spouse
 Annulled Divorced Spouse Deceased Other (Explain):

Part 11. Information About Your Children

1. Indicate your total number of children. (You must indicate ALL children, including: children who are alive, missing, or deceased; children born in the United States or in other countries; children under 18 years of age or older; children who are currently married or unmarried; children living with you or elsewhere; current stepchildren; legally adopted children; and children born when you were not married.)

2. Provide the following information about all your children (sons and daughters) listed in Item Number 1., regardless of age. To list any additional children, use additional sheets of paper.

A. Child 1

Current Legal Name
Family Name (Last Name) Given Name (First Name) Middle Name (if applicable)

A-Number (if any) Date of Birth (mm/dd/yyyy) Country of Birth

Part II. Information About Your Children (continued)

A- 1 0 0 0 0 0 0 0 0 0

Current Address

Street Number and Name

1234 Star Street

Apt. Ste. Flr. Number

City or Town

Saint Paul

County

State

MN

ZIP Code + 4

55104 -

Province or Region
(foreign address only)

Postal Code
(foreign address only)

Country
(foreign address only)

USA

What is your child's relationship to you? (for example, biological child, stepchild, legally adopted child)

biological child

B. Child 2

Current Legal Name

Family Name (Last Name)

Given Name (First Name)

Middle Name (if applicable)

A-Number (if any)

▶ A-

Date of Birth (mm/dd/yyyy)

Country of Birth

Current Address

Street Number and Name

Apt. Ste. Flr. Number

City or Town

County

State

ZIP Code + 4

Province or Region
(foreign address only)

Postal Code
(foreign address only)

Country
(foreign address only)

What is your child's relationship to you? (for example, biological child, stepchild, legally adopted child)

C. Child 3

Current Legal Name

Family Name (Last Name)

Given Name (First Name)

Middle Name (if applicable)

A-Number (if any)

▶ A-

Date of Birth (mm/dd/yyyy)

Country of Birth

Part 11. Information About Your Children (continued)

A- 1 0 0 0 0 0 0 0 0 0

Current Address

Street Number and Name

Apt. Ste. Flr. Number

City or Town

County

State

ZIP Code + 4

 -

Province or Region
(foreign address only)

Postal Code
(foreign address only)

Country
(foreign address only)

What is your child's relationship to you? (for example, biological child, stepchild, legally adopted child)

D. Child 4

Current Legal Name

Family Name (Last Name)

Given Name (First Name)

Middle Name (if applicable)

A-Number (if any)

Date of Birth (mm/dd/yyyy)

Country of Birth

▶ A-

Current Address

Street Number and Name

Apt. Ste. Flr. Number

City or Town

County

State

ZIP Code + 4

 -

Province or Region
(foreign address only)

Postal Code
(foreign address only)

Country
(foreign address only)

What is your child's relationship to you? (for example, biological child, stepchild, legally adopted child)

Part 12. Additional Information About You (Person Applying for Naturalization)

Answer **Item Numbers 1. - 21.** If you answer "Yes" to any of these questions, include a typed or printed explanation on additional sheets of paper.

1. Have you **EVER** claimed to be a U.S. citizen (in writing or any other way)? Yes No
2. Have you **EVER** registered to vote in any Federal, state, or local election in the United States? Yes No
3. Have you **EVER** voted in any Federal, state, or local election in the United States? Yes No
4. A. Do you now have, or did you **EVER** have, a hereditary title or an order of nobility in any foreign country? Yes No
 B. If you answered "Yes," are you willing to give up any inherited titles or orders of nobility that you have in a foreign country at your naturalization ceremony? Yes No
5. Have you **EVER** been declared legally incompetent or been confined to a mental institution? Yes No

Part 12. Additional Information About You (Person Applying for Naturalization) (continued)

A- 1 0 0 0 0 0 0 0 0

6. Do you owe any overdue Federal, state, or local taxes? Yes No
7. A. Have you **EVER** not filed a Federal, state, or local tax return since you became a lawful permanent resident? Yes No
- B. If you answered "Yes," did you consider yourself to be a "non-U.S. resident"? Yes No
8. Have you called yourself a "non-U.S. resident" on a Federal, state, or local tax return since you became a lawful permanent resident? Yes No
9. A. Have you **EVER** been a member of, involved in, or in any way associated with, any organization, association, fund, foundation, party, club, society, or similar group in the United States or in any other location in the world? Yes No
- B. If you answered "Yes," provide the information below. If you need extra space, attach the names of the other groups on additional sheets of paper and provide any evidence to support your answers.

Name of the Group	Purpose of the Group	Dates of Membership	
		From (mm/dd/yyyy)	To (mm/dd/yyyy)
Holy Holy Church	To worship with others	2/2013	Present

10. Have you **EVER** been a member of, or in any way associated (either directly or indirectly) with:
- A. The Communist Party? Yes No
- B. Any other totalitarian party? Yes No
- C. A terrorist organization? Yes No
11. Have you **EVER** advocated (either directly or indirectly) the overthrow of any government by force or violence? Yes No
12. Have you **EVER** persecuted (either directly or indirectly) any person because of race, religion, national origin, membership in a particular social group, or political opinion? Yes No
13. Between March 23, 1933 and May 8, 1945, did you work for or associate in any way (either directly or indirectly) with:
- A. The Nazi government of Germany? Yes No
- B. Any government in any area occupied by, allied with, or established with the help of the Nazi government of Germany? Yes No
- C. Any German, Nazi, or S.S. military unit, paramilitary unit, self-defense unit, vigilante unit, citizen unit, police unit, government agency or office, extermination camp, concentration camp, prisoner of war camp, prison, labor camp, or transit camp? Yes No

Part 12. Additional Information About You (Person Applying for Naturalization) (continued)

A- 1 0 0 0 0 0 0 0 0 0

14. Were you **EVER** involved in any way with any of the following:
- A. Genocide? Yes No
 - B. Torture? Yes No
 - C. Killing, or trying to kill, someone? Yes No
 - D. Badly hurting, or trying to hurt, a person on purpose? Yes No
 - E. Forcing, or trying to force, someone to have any kind of sexual contact or relations? Yes No
 - F. Not letting someone practice his or her religion? Yes No
15. Were you **EVER** a member of, or did you **EVER** serve in, help, or otherwise participate in, any of the following groups:
- A. Military unit? Yes No
 - B. Paramilitary unit (a group of people who act like a military group but are not part of the official military)? Yes No
 - C. Police unit? Yes No
 - D. Self-defense unit? Yes No
 - E. Vigilante unit (a group of people who act like the police, but are not part of the official police)? Yes No
 - F. Rebel group? Yes No
 - G. Guerrilla group (a group of people who use weapons against or otherwise physically attack the military, police, government, or other people)? Yes No
 - H. Militia (an army of people, not part of the official military)? Yes No
 - I. Insurgent organization (a group that uses weapons and fights against a government)? Yes No
16. Were you **EVER** a worker, volunteer, or soldier, or did you otherwise **EVER** serve in any of the following:
- A. Prison or jail? Yes No
 - B. Prison camp? Yes No
 - C. Detention facility (a place where people are forced to stay)? Yes No
 - D. Labor camp (a place where people are forced to work)? Yes No
 - E. Any other place where people were forced to stay? Yes No
17. Were you **EVER** a part of any group, or did you **EVER** help any group, unit, or organization that used a weapon against any person, or threatened to do so?
- A. If you answered "Yes," when you were part of this group, or when you helped this group, did you ever use a weapon against another person? Yes No
 - B. If you answered "Yes," when you were part of this group, or when you helped this group, did you ever tell another person that you would use a weapon against that person? Yes No
18. Did you **EVER** sell, give, or provide weapons to any person, or help another person sell, give, or provide weapons to any person?
- A. If you answered "Yes," did you know that this person was going to use the weapons against another person? Yes No
 - B. If you answered "Yes," did you know that this person was going to sell or give the weapons to someone who was going to use them against another person? Yes No

Part 12. Additional Information About You (Person Applying for Naturalization) (continued)

A- 1 0 0 0 0 0 0 0 0 0

19. Did you **EVER** receive any type of military, paramilitary (a group of people who act like a military group but are not part of the official military), or weapons training? Yes No
20. Did you **EVER** recruit (ask), enlist (sign up), conscript (require), or use any person under 15 years of age to serve in or help an armed force or group? Yes No
21. Did you **EVER** use any person under 15 years of age to do anything that helped or supported people in combat? Yes No

If any of Item Numbers 22. - 28. apply to you, you must answer "Yes" even if your records have been sealed, expunged, or otherwise cleared. You must disclose this information even if someone, including a judge, law enforcement officer, or attorney, told you that it no longer constitutes a record or told you that you do not have to disclose the information.

22. Have you **EVER** committed, assisted in committing, or attempted to commit, a crime or offense for which you were **NOT** arrested? Yes No
23. Have you **EVER** been arrested, cited, or detained by any law enforcement officer (including any immigration official or any official of the U.S. armed forces) for any reason? Yes No
24. Have you **EVER** been charged with committing, attempting to commit, or assisting in committing a crime or offense? Yes No
25. Have you **EVER** been convicted of a crime or offense? Yes No
26. Have you **EVER** been placed in an alternative sentencing or a rehabilitative program (for example, diversion, deferred prosecution, withheld adjudication, deferred adjudication)? Yes No
27. A. Have you **EVER** received a suspended sentence, been placed on probation, or been paroled? Yes No
 B. If you answered "Yes," have you completed the probation or parole? Yes No
28. A. Have you **EVER** been in jail or prison? Yes No
 B. If you answered "Yes," how long were you in jail or prison? Years Months Days
29. If you answered "No" to **ALL** questions in **Item Numbers 23. - 28.**, then skip this item and go to **Item Number 30.**

If you answered "Yes" to any question in **Item Numbers 23. - 28.**, then complete this table. If you need extra space, use additional sheets of paper and provide any evidence to support your answers.

Why were you arrested, cited, detained, or charged?	Date arrested, cited, detained, or charged. (mm/dd/yyyy)	Where were you arrested, cited, detained, or charged? (City or Town, State, Country)	Outcome or disposition of the arrest, citation, detention, or charge (no charges filed, charges dismissed, jail, probation, etc.)
Speeding ticket	2/20/2015	Saint Paul	Ticket Paid
Trespassing	3/06/2011	Saint Paul	Dismissed

Part 12. Additional Information About You (Person Applying for Naturalization) (continued)

A- 1 0 0 0 0 0 0 0 0 0

Answer **Item Numbers 30. - 46.** If you answer "Yes" to any of these questions, except **Item Numbers 37. and 38.**, include a typed or printed explanation on additional sheets of paper and provide any evidence to support your answers.

- 30. Have you EVER:**
- A. Been a habitual drunkard? Yes No
 - B. Been a prostitute, or procured anyone for prostitution? Yes No
 - C. Sold or smuggled controlled substances, illegal drugs, or narcotics? Yes No
 - D. Been married to more than one person at the same time? Yes No
 - E. Married someone in order to obtain an immigration benefit? Yes No
 - F. Helped anyone to enter, or try to enter, the United States illegally? Yes No
 - G. Gambled illegally or received income from illegal gambling? Yes No
 - H. Failed to support your dependents or to pay alimony? Yes No
 - I. Made any misrepresentation to obtain any public benefit in the United States? Yes No
- 31. Have you EVER given any U.S. Government officials any information or documentation that was false, fraudulent, or misleading?** Yes No
- 32. Have you EVER lied to any U.S. Government officials to gain entry or admission into the United States or to gain immigration benefits while in the United States?** Yes No
- 33. Have you EVER been removed, excluded, or deported from the United States?** Yes No
- 34. Have you EVER been ordered removed, excluded, or deported from the United States?** Yes No
- 35. Have you EVER been placed in removal, exclusion, rescission, or deportation proceedings?** Yes No
- 36. Are removal, exclusion, rescission, or deportation proceedings (including administratively closed proceedings) currently pending against you?** Yes No
- 37. Have you EVER served in the U.S. armed forces?** Yes No
- 38. A. Are you currently a member of the U.S. armed forces?** Yes No
- B. If you answered "Yes," are you scheduled to deploy overseas, including to a vessel, within the next three months? (Refer to the Address Change section in the Instructions on how to notify USCIS if you learn of your deployment plans after you file your Form N-400.)** Yes No
- C. If you answered "Yes," are you currently stationed overseas?** Yes No
- 39. Have you EVER been court-martialed, administratively separated, or disciplined, or have you received an other than honorable discharge, while in the U.S. armed forces?** Yes No
- 40. Have you EVER been discharged from training or service in the U.S. armed forces because you were an alien?** Yes No
- 41. Have you EVER left the United States to avoid being drafted in the U.S. armed forces?** Yes No
- 42. Have you EVER applied for any kind of exemption from military service in the U.S. armed forces?** Yes No
- 43. Have you EVER deserted from the U.S. armed forces?** Yes No

Part 12. Additional Information About You (Person Applying for Naturalization) (continued)

A- 1 0 0 0 0 0 0 0 0 0

44. A. Are you a male who lived in the United States at any time between your 18th and 26th birthdays? (This does not include living in the United States as a lawful nonimmigrant.) Yes No

B. If you answered "Yes," when did you register for the Selective Service? Provide the information below.

Date Registered (mm/dd/yyyy)	Selective Service Number
<input type="text"/>	<input type="text"/>

C. If you answered "Yes," but you **did not register** with the Selective Service System and you are:

1. Still under 26 years of age, you must register before you apply for naturalization, and complete the Selective Service information above; **OR**
2. Now 26 to 31 years of age (29 years of age if you are filing under INA section 319(a)), but you did not register with the Selective Service, you must attach a statement explaining why you did not register, and provide a status information letter from the Selective Service.

Answer **Item Numbers 45. - 50.** If you answer "No" to any of these questions, include a typed or printed explanation on additional sheets of paper and provide any evidence to support your answers.

45. Do you support the Constitution and form of Government of the United States? Yes No
46. Do you understand the full Oath of Allegiance to the United States? Yes No
47. Are you willing to take the full Oath of Allegiance to the United States? Yes No
48. If the law requires it, are you willing to bear arms on behalf of the United States? Yes No
49. If the law requires it, are you willing to perform noncombatant services in the U.S. armed forces? Yes No
50. If the law requires it, are you willing to perform work of national importance under civilian direction? Yes No

Part 13. Applicant's Statement, Certification, and Signature

NOTE: Read the **Penalties** section of the Form N-400 Instructions before completing this part.

Applicant's Statement

NOTE: Select the box for either **Item A.** or **B.** in **Item Number 1.** If applicable, select the box for **Item Number 2.**

1. Applicant's Statement Regarding the Interpreter
- A. I can read and understand English, and I have read and understand every question and instruction on this application and my answer to every question.
- B. The interpreter named in **Part 14.** read to me every question and instruction on this application and my answer to every question in , a language in which I am fluent, and I understood everything.
2. Applicant's Statement Regarding the Preparer
- At my request, the preparer named in **Part 15.**, **Anne Applebaum**, prepared this application for me based only upon information I provided or authorized.

Part 13. Applicant's Statement, Certification, and Signature (continued)

A- 1 0 0 0 0 0 0 0 0 0

Applicant's Certification

Copies of any documents I have submitted are exact photocopies of unaltered, original documents, and I understand that USCIS may require that I submit original documents to USCIS at a later date. Furthermore, I authorize the release of any information from any of my records that USCIS may need to determine my eligibility for the immigration benefit that I seek.

I further authorize release of information contained in this application, in supporting documents, and in my USCIS records to other entities and persons where necessary for the administration and enforcement of U.S. immigration laws.

I understand that USCIS will require me to appear for an appointment to take my biometrics (fingerprints, photograph, and/or signature) and, at that time, I will be required to sign an oath reaffirming that:

- 1) I reviewed and provided or authorized all of the information in my application;
- 2) I understood all of the information contained in, and submitted with, my application; and
- 3) All of this information was complete, true, and correct at the time of filing.

I certify, under penalty of perjury, that I provided or authorized all of the information in my application, I understand all of the information contained in, and submitted with, my application, and that all of this information is complete, true, and correct.

Applicant's Signature

3. Applicant's Signature Date of Signature (mm/dd/yyyy)

→

NOTE TO ALL APPLICANTS: If you do not completely fill out this application or fail to submit required documents listed in the Instructions, USCIS may deny your application.

Part 14. Interpreter's Contact Information, Certification, and Signature

Provide the following information about the interpreter.

Interpreter's Full Name

1. Interpreter's Family Name (Last Name) Interpreter's Given Name (First Name)

2. Interpreter's Business or Organization Name (if any)

Interpreter's Mailing Address

3. Street Number and Name Apt. Ste. Flr. Number

City or Town State ZIP Code + 4 -

Province Postal Code Country

Part 14. Interpreter's Contact Information, Certification, and Signature
(continued)

A- 1 0 0 0 0 0 0 0 0 0

Interpreter's Contact Information

4. Interpreter's Daytime Telephone Number
5. Interpreter's Mobile Telephone Number (if any)
6. Interpreter's Email Address (if any)

Interpreter's Certification

I certify, under penalty of perjury, that:

I am fluent in English and , which is the same language specified in **Part 13., Item B. in Item Number 1.**, and I have read to this applicant in the identified language every question and instruction on this application and his or her answer to every question. The applicant informed me that he or she understands every instruction, question and answer on the application, including the **Applicant's Certification** and has verified the accuracy of every answer.

Interpreter's Signature

7. Interpreter's Signature Date of Signature (mm/dd/yyyy)

Part 15. Contact Information, Declaration, and Signature of the Person Preparing This Application, if Other Than the Applicant

Provide the following information about the preparer.

Preparer's Full Name

1. Preparer's Family Name (Last Name) Preparer's Given Name (First Name)
2. Preparer's Business or Organization Name (if any)

Preparer's Mailing Address

3. Street Number and Name Apt. Ste. Flr. Number
- City or Town State ZIP Code + 4 -
- Province Postal Code Country

Part 15. Contact Information, Declaration, and Signature of the Person Preparing This Application, if Other Than the Applicant (continued)

A- 1 0 0 0 0 0 0 0 0 0

Preparer's Contact Information

4. Preparer's Daytime Telephone Number
6516411011
5. Preparer's Mobile Telephone Number (if any)
6. Preparer's Email Address (if any)
anne@email.com

Preparer's Statement


7. A. I am not an attorney or accredited representative but have prepared this application on behalf of the applicant and with the applicant's consent.
- B. I am an attorney or accredited representative and my representation of the applicant in this case extends does not extend beyond the preparation of this application.

NOTE: If you are an attorney or accredited representative whose representation extends beyond preparation of this application, you may be obliged to submit a completed Form G-28, Notice of Entry of Appearance as Attorney or Accredited Representative, with this application.

Preparer's Certification

By my signature, I certify, under penalty of perjury, that I prepared this application at the request of the applicant. The applicant then reviewed this completed application and informed me that he or she understands all of the information contained in, and submitted with, his or her application, including the **Applicant's Certification**, and that all of this information is complete, true, and correct. I completed this application based only on information that the applicant provided to me or authorized me to obtain or use.

Preparer's Signature

8. Preparer's Signature  Date of Signature (mm/dd/yyyy)
02/01/2017

NOTE: Do not complete Parts 16., 17., or 18. until the USCIS Officer instructs you to do so at the interview.

Part 16. Signature at Interview

I swear (affirm) and certify under penalty of perjury under the laws of the United States of America that I know that the contents of this Form N-400, Application for Naturalization, subscribed by me, including corrections number 1 through _____, are complete, true, and correct. The evidence submitted by me on numbered pages 1 through _____ are complete, true, and correct.

Subscribed to and sworn to (affirmed) before me

USCIS Officer's Printed Name or Stamp Date of Signature (mm/dd/yyyy)

Applicant's Signature USCIS Officer's Signature

Part 17. Renunciation of Foreign Titles

A- 1 0 0 0 0 0 0 0 0 0

If you answered "Yes" to Part 12., Items A. and B. in Item Number 4., then you must affirm the following before a USCIS officer:

I further renounce the title of _____ which I have heretofore held; or
(list titles)

I further renounce the order of nobility of _____ to which I have heretofore belonged.
(list order of nobility)

Applicant's Printed Name

Applicant's Signature

USCIS Officer's Printed Name

USCIS Officer's Signature

Date of Signature (mm/dd/yyyy)

Part 18. Oath of Allegiance

If your application is approved, you will be scheduled for a public oath ceremony at which time you will be required to take the following Oath of Allegiance immediately prior to becoming a naturalized citizen. By signing below you acknowledge your willingness and ability to take this oath:

I hereby declare on oath, that I absolutely and entirely renounce and abjure all allegiance and fidelity to any foreign prince, potentate, state, or sovereignty, of whom or which I have heretofore been a subject or citizen;

that I will support and defend the Constitution and laws of the United States of America against all enemies, foreign, and domestic;

that I will bear true faith and allegiance to the same;

that I will bear arms on behalf of the United States when required by the law;

that I will perform noncombatant service in the armed forces of the United States when required by the law;

that I will perform work of national importance under civilian direction when required by the law; and

that I take this obligation freely, without any mental reservation or purpose of evasion; so help me God.

Applicant's Printed Name

Family Name (Last Name)

Given Name (First Name)

Middle Name (if applicable)

Applicant's Signature

Date of Signature (mm/dd/yyyy)

Part 17. Renunciation of Foreign Titles

A- 1 0 0 0 0 0 0 0 0 0

If you answered "Yes" to Part 12., Items A. and B. in Item Number 4., then you must affirm the following before a USCIS officer:

I further renounce the title of _____ which I have heretofore held; or
(list titles)

I further renounce the order of nobility of _____ to which I have heretofore belonged.
(list order of nobility)

Applicant's Printed Name

Applicant's Signature

USCIS Officer's Printed Name

USCIS Officer's Signature

Date of Signature (mm/dd/yyyy)

Part 18. Oath of Allegiance

If your application is approved, you will be scheduled for a public oath ceremony at which time you will be required to take the following Oath of Allegiance immediately prior to becoming a naturalized citizen. By signing below you acknowledge your willingness and ability to take this oath:

I hereby declare on oath, that I absolutely and entirely renounce and abjure all allegiance and fidelity to any foreign prince, potentate, state, or sovereignty, of whom or which I have heretofore been a subject or citizen;

that I will support and defend the Constitution and laws of the United States of America against all enemies, foreign, and domestic;

that I will bear true faith and allegiance to the same;

that I will bear arms on behalf of the United States when required by the law;

that I will perform noncombatant service in the armed forces of the United States when required by the law;

that I will perform work of national importance under civilian direction when required by the law; and

that I take this obligation freely, without any mental reservation or purpose of evasion; so help me God.

Applicant's Printed Name

Family Name (Last Name)

Given Name (First Name)

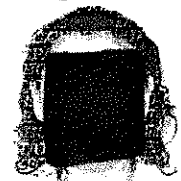
Middle Name (if applicable)

Applicant's Signature

Date of Signature (mm/dd/yyyy)

PERMANENT RESIDENT CARD

NAME [REDACTED]



A# [REDACTED]
Birthdate [REDACTED] Category Sex
[REDACTED] F
Country of Origin
Honduras
CARD EXPIRES 07/13/16
Resident Since 04/03/06



[REDACTED]
[REDACTED]
[REDACTED]

UNITED STATES OF AMERICA Department of Homeland Security

PERMANENT RESIDENT CARD

The person identified by this card is authorized to work and reside in the U.S.



16327778

1-551
10-1-03

DATE

CLIENT NAME
CLIENT ADDRESS

Dear CLIENT NAME:

I hope this letter finds you well. I am writing to confirm our appointment to work on your N-400 Application for Naturalization. We are scheduled to meet on [DAY AND DATE] AT [TIME] at my office. My office is located at [ADDRESS]. My office is accessible by the [include nearby light rail stops and bus lines] and there is parking on [include nearby parking ramps or your building's parking instructions].

I would like you to bring the following documents to our meeting:

- Your passport or any other identification documents,
- Copies of your taxes, recent pay stubs, records of any government benefits received by you or your family members, or any other proof of income that you may have.
- The enclosed naturalization worksheet, completed

Please call me if you have any questions or if you need to reschedule our meeting. I look forward to working with you.

Sincerely,

ATTORNEY NAME
PHONE NUMBER

October 18, 2017

CLIENT ADDRESS

Dear CLIENT;

I am writing to you regarding the naturalization case that you have with our office.

I filed your N-400 Application for Naturalization with the immigration service. Enclosed is a copy of the application for your records. In approximately 3-4 weeks, you will receive a Receipt Notice from the immigration service to confirm that they received your application.

Following the Receipt Notice immigration service will also send a notice to you with information about your fingerprint appointment. In approximately six-nine months, the immigration service will send a notice with your interview date. At that time, I will send you another letter and schedule you for an appointment to prepare for the interview. You can use this time to study for the history test. Thank you for your attention. Please feel free to contact me if you have questions.

Sincerely,

YOUR NAME

Enclosure: Copy of N-400

[DATE]

[CLIENT ADDRESS]

Dear [CLIENT NAME]:

Enclosed please find the Receipt Notices I received regarding the N-400 Naturalization Application we filed with the immigration service. As you can see, the immigration service received your application on [Fill in Date]. You can use the Receipt Number located on the notice to track the status of your case at www.uscis.gov. I will contact you as soon as we have further correspondence from immigration. Please feel free to contact me with any questions about your case.

Sincerely,

[Attorney Name]

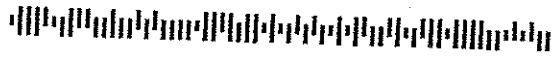
Enclosure

THIS NOTICE DOES NOT GRANT ANY IMMIGRATION STATUS OR BENEFIT.

Receipt			NOTICE DATE
CASE TYPE N-400, Application for Naturalization			December 01, 2015
APPLICATION NUMBER	RECEIVED DATE	PRIORITY DATE	USCIS AS
[REDACTED]	November 30, 2015	November 30, 2015	[REDACTED]
APPLICANT NAME AND MAILING ADDRESS			PAGE
[REDACTED]			1 of 1

[REDACTED]
[REDACTED] 10 00001896

PAYMENT INFORMATION:
Single Application Fee: \$680.00
Total Balance Due: \$0.00



The above application has been received by our office and is in process. Our records indicate your personal information is as follows:

Date of Birth: [REDACTED]
Address Where You Live: [REDACTED]

Please verify your personal information listed above and immediately notify our office at the address or phone number listed below if there are any changes.

Upon receipt of all required Record Checks, you will be scheduled to appear for an interview at your local USCIS field office.

For more information about the naturalization process and eligibility requirements, please read *A Guide to Naturalization (M-476)*. USCIS also has a free booklet to help study for the naturalization test. Ask about *Learn About the United States: Quick Civics Lessons* when you go to have your fingerprints taken at the Application Support Center.

You can get a copy of the Guide, the Quick Civics Lessons booklet, and other civics and citizenship study materials from the USCIS website (www.uscis.gov). You can also visit the USCIS website to find valuable information about forms and filing instructions, and about general immigration services and benefits.

If you have additional questions about possible immigration benefits and services, filing information, or USCIS forms, please call the USCIS National Customer Service Center (NCSC) at 1-800-375-5283. If you are hearing impaired, please call the NCSC TDD at 1-800-767-1833.

If you have any questions or comments regarding this notice or the status of your case, please contact our office at the below address or customer service number. You will be notified separately about any other case you may have filed.

USCIS Office Address:
USCIS National Benefits Center
P. O. Box 648005
Lee's Summit, MO 64002
Attention: N-400 Naturalization Applications
NBC\$006377262

USCIS Customer Service Number:
(800)375-5283
ATTORNEY COPY



March 21, 2017

CLIENT ADDRESS

Dear Client:

Enclosed please find the notice for you to attend your fingerprint appointment. In order to proceed with your citizenship application the immigration service needs to take your fingerprints and run them through the FBI database. Your appointment for fingerprinting is scheduled for **DATE AND TIME** at the Application Support Center located at:

[Insert Address from Letter]

Keep in mind that the Application Support Center is different from the immigration office in Minneapolis. You need to bring the following to your appointment:

1. The original appointment notice (enclosed) and
2. Photo identification (your driver's license, passport, national ID, etc.).

If you cannot attend the appointment as scheduled please contact me immediately to reschedule.

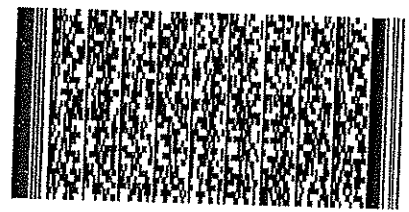
Sincerely,

Anne Applebaum
Pro Bono Director/Attorney at Law

Enclosure

THIS NOTICE DOES NOT GRANT ANY IMMIGRATION STATUS OR BENEFIT.

Biometric Notification	APPLICATION/PETITION/REQUEST NUMBER		NOTICE DATE
CASE TYPE	[REDACTED]		12/04/2015
N400 - APPLICATION FOR NATURALIZATION	SOCIAL SECURITY NUMBER	USCIS AN	CODE
ACCOUNT NUMBER	TCR	[REDACTED]	3
		SERVICE CENTER	PAGE
		NBC	1 of 1



To process your application, USCIS must capture your biometrics and have your fingerprints cleared by the FBI. The photo taken may be used on your naturalization certificate. **PLEASE APPEAR AT THE BELOW APPLICATION SUPPORT CENTER AT THE DATE AND TIME SPECIFIED.** If you are unable to do so, complete the bottom of this notice and return the entire original notice to the address below. **RESCHEDULING YOUR APPOINTMENT WILL DELAY YOUR APPLICATION. IF YOU FAIL TO APPEAR AS SCHEDULED BELOW OR FAIL TO REQUEST RESCHEDULING, YOUR APPLICATION WILL BE CONSIDERED ABANDONED.**

APPLICATION SUPPORT CENTER
USCIS ST PAUL
1105 University Avenue West Suite 102
St. Paul MN 55104

PLEASE READ THIS ENTIRE NOTICE CAREFULLY.
DATE AND TIME OF APPOINTMENT
12/21/2015
11:00AM

WHEN YOU GO TO THE APPLICATION SUPPORT CENTER TO HAVE YOUR BIOMETRICS TAKEN, YOU MUST BRING:

- 1. **THIS APPOINTMENT NOTICE** and
- 2. **PHOTO IDENTIFICATION.** Naturalization applicants must bring their Alien Resident Card. All other applicants must bring a passport, driver's license, national ID, military ID, or State-issued photo ID. If you appear without proper identification, you will not be fingerprinted.

NOTE: USCIS will use your fingerprints to check the criminal history records of the FBI. You may obtain a copy of your own FBI identification record using the procedures outlined within Title 28 C.F.R., Section 16.32. The procedures to change, correct, or update your FBI identification record are outlined within Title 28, C.F.R., Section 16.34.

NOTE: If the USCIS ASC is closed due to inclement weather or for other unforeseen circumstances, USCIS will **automatically reschedule** your appointment for the next available appointment date and mail you a notice with the new date and time.

PLEASE DISREGARD THIS NOTICE IF YOUR APPLICATION HAS ALREADY BEEN GRANTED.

USCIS has a free booklet to help you study for the naturalization test. Ask about 'Learn About the United States: Quick Civics Lessons' when you go to have your fingerprints taken at the Application Support Center.

NO CELL PHONES, CAMERAS, OR OTHER RECORDING DEVICES PERMITTED.

REQUEST FOR RESCHEDULING

Please reschedule my appointment. Once USCIS receives your request, you will be sent a new appointment notice. Make a copy of this notice for your records, then mail the original with your request to BPU, Alexandria ASC, Suite 100, 8850 Richmond Hwy, Alexandria, VA 22309-1586

APPLICATION NUMBER
N400 [REDACTED]



If you have any questions regarding this notice, please call 1-800-375-5283.

WARNING: Due to limited seating availability in our lobby area, only persons who are necessary to assist with transportation or completing the biometrics worksheet should accompany you. If you have open wounds or bandages/casts when you appear, the USCIS may reschedule your appointment if it is determined your injuries will interfere with taking your biometrics.



Alien's Change of Address Card

Department of Homeland Security
U.S. Citizenship and Immigration Services

USCIS
Form AR-11
OMB No. 1615-0007
Expires 08/31/2018

NOTE: An asterisk (*) indicates a mandatory field that must be completed.

Information About You

*Family Name (Last Name)

Lopez Perez

*Given Name (First Name)

Anna

Middle Name (if applicable)

Marie

I am in the United States as a: Visitor Student Permanent Resident Other (Specify) _____

Country of Citizenship

Mexico

*Date of Birth (mm/dd/yyyy)

01/01/1981

Alien Registration Number (A-Number) (if any)

▶ A- 1 0 0 0 0 0 0 0 0 0

Information About Your Address

*Present Physical Address (No PO Boxes)

*Street Number and Name

236 Apricot Lane

Apt. Ste. Flr. Number

204

*City or Town

Saint Paul

*State

MN

*ZIP Code

55104

Previous Physical Address

Street Number and Name

1234 Star Street

Apt. Ste. Flr. Number

City or Town

Saint Paul

State

MN

ZIP Code

55104

Mailing Address (optional)

Street Number and Name

Apt. Ste. Flr. Number

City or Town

State

ZIP Code

Your Signature

*Your Signature



[Handwritten Signature]

Date of Signature (mm/dd/yyyy)

7/5/16

Address Change Information and Instructions

All aliens subject to registration requirements must use this form to report a change of address within 10 days of such change. The collection of this information is required by Section 265 of the Immigration and Nationality Act (8 U.S.C. 1305). U.S. Citizenship and Immigration Services (USCIS) uses the data collected on this form for statistical and record-keeping purposes, and may share this information with other Federal, state, local, and foreign law enforcement officials. Failure to report a change of address is punishable by fine or imprisonment and/or removal from the United States.

NOTE: This form is not evidence of identity, age, or status claimed.

Instructions

Complete all fields on this form, sign and date the form, and mail it to the address below.

Mail your completed Form AR-11 to:

U.S. Department of Homeland
Security
Citizenship and Immigration Services
Attn: Change of Address
1344 Pleasants Drive
Harrisonburg, VA 22801

USCIS Privacy Act Statement

AUTHORITIES: USCIS collects this information under Section 265 of the Immigration and Nationality Act (INA), as amended, 8 U.S.C. section 1305.

PURPOSE: The primary purpose for providing the requested information on this form is to report a change of address within 10 days of the change.

DISCLOSURE: Failure to report a change of address may result in a fine, imprisonment and/or removal. 8 U.S.C. sections 1227(a)(3), 1306. Failure to comply may also jeopardize your ability to obtain a future visa or other immigration benefits.

ROUTINE USES: USCIS may share the information you provide on this form with other Federal, state, local, and foreign government agencies and authorized organizations in accordance with the approved routine uses described in the associated published system of records notices [DHS-USCIS-007 - Benefits Information System which can be found at www.dhs.gov/privacy]. The information may also be made available, as appropriate, for law enforcement purposes or in the interest of national security.

Paperwork Reduction Act

An agency may not conduct or sponsor an information collection, and a person is not required to respond to a collection of information, unless it displays a currently valid OMB control number. The public reporting burden for this collection of information is estimated at 12 minutes per response in paper format and 6 minutes when submitted electronically, including the time for reviewing instructions, gathering the required documentation and information, completing the request, attaching necessary documentation, and submitting the request. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to: U.S. Citizenship and Immigration Services, Regulatory Coordination Division, Office of Policy and Strategy, 20 Massachusetts Ave NW, Washington, DC 20529-2140; OMB No. 1615-0007. **Do not mail your completed Form AR-11 to this address.**

DATE

CLIENT NAME
CLIENT ADDRESS

Dear CLIENT NAME:

I hope this letter finds you well. Enclosed is a copy of the Naturalization Interview Notice we received from U.S. Citizenship and Immigration Services. Your naturalization interview is scheduled for **DAY, DATE at TIME** at the immigration office located at IMMIGRATION OFFICE ADDRESS.

In order to prepare for the interview, **I have scheduled an appointment for you in my office for DAY, DATE AND TIME**

At our appointment we will review your application, talk about what you can expect at the immigration interview, and I will answer your questions. We will also practice the history questions, so please come prepared.

If you need to change the time of your appointment with me please call me at ATTORNEY PHONE NUMBER.

Thank you for your attention.

Sincerely,

ATTORNEY

Enc.

THIS NOTICE DOES NOT GRANT ANY IMMIGRATION STATUS OR BENEFIT.

Request for Applicant to Appear for Naturalization Initial Interview			NOTICE DATE April 11, 2016
CASE TYPE N400 Application For Naturalization			USCIS # [REDACTED]
APPLICATION NUMBER [REDACTED]	RECEIVED DATE November 30, 2015	PRIORITY DATE November 30, 2015	PAGE 1 of 1

APPLICANT NAME AND MAILING ADDRESS
[REDACTED]

Please come to:
ST. PAUL, MINNESOTA FIELD OFFICE
2901 METRO DRIVE
SUITE 300
NATURALIZATION BUILDING LOBBY
BLOOMINGTON MN 55425
On (Date): Monday, [REDACTED] 2016
At (Time): 10:15 AM

You are hereby notified to appear for an interview on your Application for Naturalization at the date, time, and place indicated above. **Waiting room capacity is limited. Please do not arrive any earlier than 30 minutes before your scheduled appointment time.** The proceeding will take about two hours. If for any reason you cannot keep this appointment, return this letter immediately to the USCIS office address listed below with your explanation and a request for a new appointment; otherwise, no further action will be taken on your application.

If you are applying for citizenship for yourself, you will be tested on your knowledge of the government and history of the United States. You will also be tested on reading, writing, and speaking English, unless on the day you filed your application, you have been living in the United States for a total of at least 20 years as a lawful permanent resident and are over 50 years old, or you have been living in the United States for a total of 15 years as a lawful permanent resident and are over 55 years old, or unless you have a medically determinable disability (you must have filed form N648 Medical Certification for Disability Exception, with your N400 Application for Naturalization).

You MUST BRING the following with you to the interview:

- This letter.
- Your Alien Registration Card (green card).
- Any evidence of Selective Service Registration.
- Your passport and/or any other documents you used in connection with any entries into the United States.
- Those items noted below which are applicable to you:

If applying for NATURALIZATION AS THE SPOUSE of a United States Citizen;

- Your marriage certificate.
- Proof of death or divorce for each prior marriage of yourself or spouse.
- Your spouse's birth or naturalization certificate or certificate of citizenship.

If applying for NATURALIZATION as a member of the United States Armed Forces;

- Your discharge certificate, or form DD 214.

If copies of a document were submitted as evidence with your N400 application, the originals of those documents should be brought to the interview.

PLEASE keep this appointment, even if you do not have all the items indicated above.

If you have any questions or comments regarding this notice or the status of your case, please contact our office at the below address or customer service number. You will be notified separately about any other cases you may have filed.

USCIS has a free booklet to help you study for the naturalization test. Ask about 'Learn About the United States: Quick Civics Lessons' when you go to have your fingerprints taken at the Application Support Center.

USCIS Office Address:

U.S. CITIZENSHIP AND IMMIGRATION SERVICES
SUITE 100
2901 METRO DRIVE
BLOOMINGTON MN 55425-

USCIS Customer Service Number:
(800) 375-5283

REPRESENTATIVE COPY





Naturalization Interview Document Check List

Department of Homeland Security
U.S. Citizenship and Immigration Services

USCIS
Form N-659
Internal Use

Notice to Naturalization Applicants

Thank you for submitting *Form N-400, Application for Naturalization*, to U.S. Citizenship and Immigration Services (USCIS). USCIS developed this notice to inform you what to bring to your naturalization interview. It is important to bring the original and a photocopy of the applicable items listed below. Any document in a foreign language must be accompanied by an English language translation. The translator must certify that he or she is competent to translate and that the translation is accurate.

What to Bring to Your Interview

At the time of your scheduled interview, you are required to present the following documentation to the USCIS Officer:

1. **Your interview appointment notice** (NOTE: You must report to the USCIS office at the date and time on your appointment notice. If you are late for your appointment, USCIS may need to reschedule your interview to a later date);
2. **Permanent Resident Card;**
3. **A state-issued form of identification such as a driver's license; and**
4. **All valid and expired passports and travel documents issued to you by any government that document your absences from the United States since becoming a permanent resident.**

Other documentation you may need to bring with you to your interview, if applicable to your case, is listed below. Since this is a general check list and each case is unique, the USCIS Officer may request that you submit additional documentation to establish your eligibility for naturalization.

Marital Status -- Evidence of your current marital status, such as a marriage certificate, divorce or annulment decree, or death certificate of a former spouse.

Termination of Prior Marriages -- Evidence of the termination of all previous marriages for both you and your current spouse, such as divorce or annulment decrees or death certificates.

Filing as a Spouse of a U.S. Citizen -- If you are applying for naturalization on the basis of marriage to a U.S. citizen, bring proof that your spouse has been a U.S. citizen for at least 3 years at the time of filing for naturalization and proof that you and your spouse lived in marital union for at least 3 years at the time of filing for naturalization.

Filing as a Spouse of a U.S. Citizen Who is Regularly Stationed Abroad -- Applicants who have U.S. citizen spouses who are regularly stationed abroad under qualifying employment or contract with entities described in section 319(b) of the Immigration and Nationality Act (INA) may be eligible to file for naturalization immediately after obtaining permanent resident status in the United States, and after satisfying certain other requirements for naturalization. If you are filing under section 319(b) of the INA, bring evidence of your U.S. citizen spouse's qualifying employment or contract abroad, such as an employment contract or travel orders, that include your name as a spouse, to establish that your spouse's employment abroad is scheduled to last for at least 1 year from the date you filed your Form N-400. You must also bring a written statement declaring your intent to reside abroad with your U.S. citizen spouse and to take up residence within the United States immediately after the termination of your citizen spouse's employment abroad.

Children -- Evidence that all of the children listed on your naturalization application are your children (e.g. birth certificate or adoption decree).

Support for Dependents -- If you have dependent children living apart from you, bring documentation to establish that you support each dependent child and that you have complied with child support obligations. If you have been ordered by a court to provide financial support for a spouse, ex-spouse, or children, bring copies of the court or government order that requires you to provide financial support and evidence that you have complied with the order (cancelled checks, money order receipts, a court or agency document showing child support payments, or evidence of wage garnishments).

Tax Returns -- Copies of income tax returns that you filed with the Internal Revenue Service (IRS) for the past 5 years (3 years if filing on the basis of marriage to a U.S. citizen). Although income tax returns are not required in every case, you are highly encouraged to bring several years of your tax returns, especially if you are filing for naturalization based on marriage to a U.S. citizen or have traveled outside the United States for a period that lasted for 6 months or more. If you do not have copies of your tax returns, you may bring an IRS Tax Transcript listing tax information for the past 5 years (3 years if filing on the basis of marriage to a U.S. citizen). To obtain a free IRS Tax Transcript visit the IRS web site at <http://www.irs.gov/Individuals/Get-Transcript>. You may also call the IRS at 1-800-908-9946 for assistance.

Overdue Taxes -- If your payment(s) of any Federal, State, or local taxes are overdue, bring a signed agreement from that tax office showing that you have arranged to pay the taxes you owe, and documentation from the IRS, State or local tax office showing the current status of your payments. If you filed an application for an automatic extension of time to file with a Federal, State, or local tax office, you should bring proof of that filing and evidence of your payment of any taxes in accordance with the terms of that application.

Trips Outside the United States -- If you have taken a trip(s) outside the United States for more than 6 months but less than 1 year, bring documentation to establish that you maintained continuous residence in the United States during your absence (e.g. evidence that you did not terminate your employment in the United States or obtain employment while abroad; documentation to show that your immediate family remained in the United States; and documentation to show that you retained full access to your place of residence in the United States). Additional documentation may be required as USCIS finds necessary.

Medical Disability Exception -- If you are requesting a medical exception to the English and civics testing requirements, bring a completed *Form N-648, Medical Certification for Disability Exceptions* if you have not already submitted a *Form N-648*.

Selective Service Registration -- If you are a male between 18 and 26 years old, provide proof that you registered with the Selective Service. If you are 26 years of age or older, provide proof that you registered with the Selective Service if you were required to do so between 18 and 26 years of age. If you were required to register and did not, bring a written statement which explains why you did not register and a status information letter from the Selective Service. For more information about Selective Service registration, or to get proof that you registered, visit www.sss.gov or call 1-888-655-1825.

Arrests/Detainments/Convictions

- If you have ever been arrested or detained by any law enforcement officer for any reason and *no charges were filed*, bring an official, certified statement from the arresting agency or applicable court indicating that no charges were filed.
- If you have ever been arrested or detained by any law enforcement officer for any reason and *charges were filed*, bring an original or certified copy of the arrest record(s) and the complete court disposition for each incident (dismissal order, conviction record, or acquittal order).
- If you have been convicted or placed in an alternative sentencing program or rehabilitative program, bring the sentencing record for each incident and evidence that you completed your sentence such as probation record, parole record, or evidence that you completed an alternative or rehabilitative program. Copies must be certified copies from the issuing agency.
- If you have ever had any arrest or conviction vacated, set aside, sealed, expunged, or otherwise removed from your records, bring an original or certified copy of the court order vacating, setting aside, sealing, expunging, or otherwise removing the arrest or conviction. **NOTE:** Unless a traffic incident was alcohol or drug related or caused serious personal injury to another person, you do not need to submit documentation for traffic fines and incidents that did not involve an actual arrest if the only penalty was a fine of less than \$500 and/or points on your driver's license. Records relating to a juvenile arrest do not need to be submitted unless USCIS determines the documents are required to evaluate your moral character.

Military Members -- If you have ever served in the U.S. military, or are applying based on military service under sections 328 or 329 of the INA, submit an original and certified *Form N-426, Request for Certification of Military or Naval Service*. If you are a veteran and were separated from the U.S. Armed Forces at the time of filing *Form N-400*, you may submit an uncertified *Form N-426* only if you bring a photocopy of your *DD Form 214* (or photocopies of multiple *DD Form 214s*) for all periods of service captured on *Form N-426*. National Guard members who file for naturalization after separation from service may submit *NGB Form 22* in lieu of *Form N-426*.

If you are visiting a field office and need directions, including public transportation directions, please see www.uscis.gov/fieldoffices for more information.

Notice for Customers with Disabilities

USCIS is committed to providing customers with disabilities the same level of access to its programs and activities that customers without disabilities have (see the USCIS Web site for an explanation and examples of accommodations). If you need an accommodation for your appointment due to a disability that affects your access to a USCIS program or activity OR if a disability prevents you from going to the designated USCIS location for your appointment, please call the National Customer Service Center (NCSC) at 1-800-375-5283 (TTY: 1-800-767-1833) to request an accommodation.

Call the NCSC even if you indicated on your application or petition that you require an accommodation. Also, you must contact the NCSC to request an accommodation each time you have an appointment with USCIS. For example, you must call the NCSC to request an accommodation for your biometrics appointment and again for an accommodation for your interview appointment.

NOTICE: All domestic USCIS offices are accessible to individuals with physical disabilities. You do not need to request an accommodation if your **ONLY** need is an accommodation that would enable or facilitate you having physical access to a domestic USCIS office.

NOTE: Naturalization applicants should **not** call the NCSC to request an exception from the English and/or civics testing requirement. You **must** submit Form N-648, Medical Certification for Disability Exceptions to request an exception. See the form instructions for additional information.



Naturalization Interview Results
Department of Homeland Security
U.S. Citizenship and Immigration Services

USCIS
Form N-652

A-Number ▶ A- [REDACTED]

On [REDACTED], you were interviewed by USCIS officer [REDACTED]

- You passed the tests of English and U.S. history and government.
- You passed the tests of U.S. history and government and you are exempt from the English language requirement.
- USCIS granted your request for a Disability Exception. The requirement to demonstrate English language ability and/or knowledge of U.S. history and government is waived.
- You will have another opportunity to be tested on your ability to speak/ read/ write/ understand English.
- You will have another opportunity to be tested on your knowledge of U.S. history and government.
- Follow the instructions on Form N-14.
- USCIS will send you a written decision about your application.
- You did not pass the second and final test of your English ability/ knowledge of U.S. history and government. USCIS will not reschedule you for another interview for your Form N-400. USCIS will send you a written decision about your application.

- A) **Congratulations! Your application is recommended for approval.** At this time, it appears that you have established your eligibility for naturalization. If final approval is granted, you will be notified when and where to report for the Oath Ceremony.
- B) A decision cannot yet be made about your application.

It is very important that you:

1. Notify USCIS if you change your address.
2. Attend any scheduled interview.
3. Submit all requested documents.
4. Send any questions about your application in writing to the officer named above. Include your full legal name, Alien Registration Number (A-Number), and a copy of your Form N-652.
5. Attend your scheduled Oath Ceremony. Dress in proper attire to respect the dignity of this event (for example, do not wear jeans, shorts or flip flops).
6. Notify USCIS as soon as possible in writing if you cannot attend your scheduled interview or Oath Ceremony. Include a copy of the scheduling notice.

NOTE: Be advised that under section 336 of the Immigration and Nationality Act (INA), you have a right to request a hearing before an immigration officer if your application is denied, or before the U.S. district court if USCIS has not made a determination on your application within 120 days of the date of your examination.

DATE

CLIENT NAME AND ADDRESS

Dear CLIENT

I hope this letter find you well. I am writing with regards to the naturalization case that you have open with our office.

Attached please find the notice for your swearing in ceremony. It is scheduled for DATE at TIME at the location that appears on the notice. I have enclosed a map of the location for your reference.

Before the ceremony you need to complete information on the back of the notice. These are some of the same questions that you answered at the time of your interview at the immigration office. However, the questions that you will answer now apply *only to the period of time between the interview and the ceremony*. If nothing has changed since the immigration interview you can answer "no" to all the questions. Please use black ink.

If you have traveled, been arrested or stopped by the police since the time of your immigration interview you should contact me before the oath ceremony. Also, if you have questions or concerns prior to the interview do not hesitate to call me.

On the day of the ceremony you should:

- Bring the Oath Notice with the questions on the reverse answered in black ink
- Bring your resident alien card or "green card"
- Wear appropriate clothing for the event (it is somewhat formal with a judge, photographs and hundreds of people. You should not wear a hat or jeans)

I will keep your case open in our office until you send me a copy of your naturalization certificate. You should review the certificate carefully for any errors.

Thank you for your attention. And again, congratulations!

Sincerely,

YOUR NAME

TITLE

Enclosures: Oath notice
Map



N-445, Notice of Naturalization Oath Ceremony

Department of Homeland Security
U.S. Citizenship and Immigration Services

USCIS
Form N-445
OMB No. 1615-0054
Expires 04/30/2016

A-Number

Date May 17, 2016

A- [REDACTED]



Sworn Statement _____

Other _____

FCO: SPM
OFFICE: SPM

[REDACTED]

[REDACTED]

REPRESENTATIVE COPY

United States Citizenship and Immigration Services (USCIS) thanks you for your interest in becoming a United States citizen. You must now appear at a Naturalization Oath Ceremony to complete the naturalization process.

You are scheduled to appear for a Naturalization Oath Ceremony on:

Date and Time: Thursday, June 9 2016 8:30 AM

Location:

U.S. DISTRICT COURT OF MINNESOTA
175 WEST KELLOGG BLVD
SAINT PAUL, MN 55102
RIVER CENTRE, 2ND LEVEL BALLROOM, - , -

THE CEREMONY WILL BEGIN AT 10:00 AM

Please bring the following with you:

- This notice with the reverse side completed. Please refer to instructions on the reverse side.
- Your Permanent Resident Card ("green card").
- All Reentry Permits or Refugee Travel Documents you may have, valid or expired.
- Any other documents USCIS issued to you.

The naturalization ceremony is a solemn and meaningful event. USCIS asks that you dress in proper attire to respect the dignity of this event.

If you cannot come to this ceremony, return this notice immediately with a written explanation on why you cannot attend. You will then receive an appointment for a ceremony at a later date.

If you require an accommodation, such as a sign language interpreter, please contact the USCIS National Customer Service Center at 1-800-375-5283, at least 10 days prior to your scheduled ceremony.

Please answer the questionnaire on the reverse side of this notice on the day of your scheduled ceremony. Print clearly in black ink. Please read the instructions before answering the questions, which concern events that may have occurred since your interview.

If you answer "YES" to any of the questions, bring documents to support your answers. For example, if you married or divorced after your interview, bring your marriage certificate or divorce decree. If you were arrested after your interview, bring your arrest records and court dispositions. If you were serving in the military and have been discharged, bring your DD214 or other discharge papers.

INSTRUCTIONS: You **MUST** bring this completed questionnaire with you to the Naturalization Oath Ceremony, along with the documents listed on the front side of this notice. You are required to give these items to an employee of USCIS at the oath ceremony.

Answer the following questions on the day of your Naturalization Oath Ceremony. Please note that these questions do not refer to any events that happened *before* your naturalization interview. These questions refer to the time period *after* your interview at the USCIS office. For example, if you were married at the time of your interview and there has been no change in your marital status since your interview, select "NO" to Item Number 1 below. If you traveled outside the United States *after* your interview, select "YES" to Item Number 2 below.

After you have answered each question, print the date and the location (city and state) where you completed the questionnaire. Also, sign the questionnaire and print your current address.

1. Since your interview, have you married, or been widowed, separated or divorced? Yes No
2. Since your interview, have you traveled outside the United States? Yes No
3. Since your interview, have you knowingly committed any crime or offense, for which you have not been arrested? Yes No
4. Since your interview, have you been arrested, cited, charged, indicted, convicted, fined, or imprisoned for breaking or violating any law or ordinance, including traffic violations? Yes No
5. Since your interview, have you joined, become associated, or connected with any organization in any way, including the Communist Party, a totalitarian organization, or terrorist group? Yes No
6. Since your interview, have you deserted from, claimed exemption from, or been separated or discharged from military service? Yes No
7. Since your interview, has there been any change in your willingness to bear arms on behalf of the United States; to perform non-combatant service in the armed forces of the United States; or to perform work of national importance under civilian direction if the law requires it? Yes No
8. Since your interview, have you practiced polygamy, received income from illegal gambling, been involved in prostitution, helped anyone enter the United States illegally, trafficked controlled substances, given false testimony to obtain immigration benefits, or been a habitual drunkard? Yes No

I certify that each answer shown above was made by me or at my direction, and that each answer is true and correct as of the date of my Naturalization Oath Ceremony.

Signed at on
City and State Date

Signature

Full Address and ZIP Code

Street Number and Name Apt. Ste. Flr. Number

City or Town State ZIP Code

June 15, 2016

CLIENT NAME
CLIENT ADDRESS

Dear CLIENT NAME:

I hope this letter finds you well. I am writing regarding your naturalization case. Now that you have completed your oath ceremony you are now a U.S. citizen. *Congratulations!*

Since your case has been approved and you have received your naturalization certificate, I will be closing your case. **Please send to me a copy of your naturalization certificate for my records.**

There are a few things you should know about your new status in the U.S.:

1. You will never run the risk of deportation, as long as your naturalization application was not fraudulent in any way.
2. You have more rights to file family petitions. You can immigrate your married children, your parents, and your siblings. Petitions for spouses or unmarried children are usually faster.
3. You have the right and the responsibility to vote in elections. If you would like more information about registering to vote, the candidates, or the democratic system, you can contact the League of Women Voters:

LWV of Minnesota
550 Rice Street, Suite 201
Saint Paul, MN 55103-2144
Phone: 651-224-5445
Fax: 651-290-2145

E-mail: info@lwvmn.org
<http://www.lwvmn.org>

4. You can apply for a U.S. passport. You can find the application on the internet or at some post offices.
5. Your children under the age of 18 who are Lawful Permanent Residents will automatically become U.S. citizens. You should file the necessary paperwork with immigration. If you need help you can contact our office.

With this letter, your case is officially closed. It has been a pleasure working with you. If you have additional immigration-related legal cases that you need assistance with please contact the Immigrant Law Center of Minnesota. It was a pleasure working with you on this matter. And again, congratulations!

Sincerely,

[ATTORNEY NAME]

THE UNITED STATES OF AMERICA



No. S0000000

OFFICE OF THE SECRETARY OF CITIZENSHIP AND IMMIGRATION

NEW YORK AND NEW YORK

Personal description of holder
as of date of naturalization:

USCIS Registration No. A9999999999999999

Date of birth: JANUARY 99, 0000

I certify that the description given is true, and that the photograph affixed
hereto is a likeness of me.

Sex: MALE

New Citizen Signature Here

Height: 5 feet 9 inches

(Complete and true signature of holder)

Marital status: MARRIED

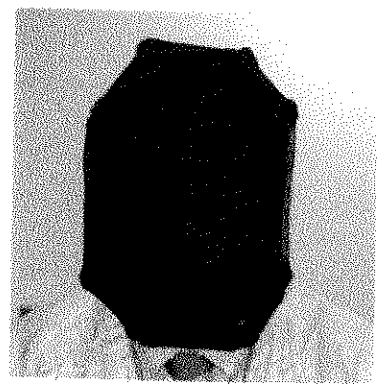
Be it known that, pursuant to an application filed with the Secretary of
Homeland Security

Country of former nationality:

at: USCIS FIELD OFFICE CITY NAME, STATE NAME

FORMER NATIONALITY COUNTRY

The Secretary having found that:



NEW CITIZEN NAME - EPSON B-5 10DN - NEW ASC PHOTO

residing at:

Mytown, State

having complied in all respects with all of the applicable provisions of the
naturalization laws of the United States, being entitled to be admitted as
a citizen of the United States, and having taken the oath of allegiance at a
ceremony conducted by

U.S. CITIZENSHIP AND IMMIGRATION SERVICES

at: CEREMONY CITY, STATE

on: JULY 99, 0000

such person is admitted as a citizen of the United States of America.

** TEST CERTIFICATE **

U. S. Citizenship and Immigration Services

DEPARTMENT OF HOMELAND SECURITY