

## Hmong Outreach and Legal Intern

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### About ILCM

The mission of the Immigrant Law Center of Minnesota is to provide quality immigration legal services and law-related education to meet the steadily increasing needs of Minnesota's growing immigrant and refugee communities. We work to support a fair and just immigration process that keeps the American dream alive, embodies the rule of law, and strengthens families and communities across Minnesota. Our goals include remedying legal problems with immigration legal services, preventing legal problems with law-related education to immigrants and refugees, and encouraging immigration policies that are practical and compassionate.

**Salary:** Unpaid. College credit for interning can sometimes be arranged through your school.

**Application Deadline:** Open until filled.

### Primary Duties and Responsibilities:

The successful applicant will speak **Hmong and English** fluently and will work assisting ILCM's legal staff to do Hmong-language refugee outreach and case work.

Intern will:

- Provide individual and family legal representation in immigration matters to clients, including refugee green card applications and U.S. citizenship applications.
- Provide outreach and communication with the greater Hmong community.

Internship duties can be flexible, and efforts will be made to match the interests and skills of the intern to projects they find interesting and helpful to their studies.

### Terms of internship:

The internship will be four months, 15-30 hours per week depending on the needs of the student. After four months the intern and ILCM will discuss possibility of extending internship depending on needs and interest of both the intern and the organization. ILCM prioritizes long-term volunteers who gain skills and experience during their time at ILCM, enabling them to more fully contribute.

### Qualifications:

- Must be enrolled in or graduated from an undergraduate degree.
- Prior experience in immigration/refugee matters.
- Fluency in Hmong and English.
- Familiarity with refugee and immigrant communities, community agencies and resources.
- Good communication, organizational, research and writing, and public speaking skills.

**How to apply:** Send resume and cover letter to ILCM volunteer coordinator at: [volunteer@ilcm.org](mailto:volunteer@ilcm.org)

**For more information about position duties and requirements,** please contact the Volunteer Coordinator at Immigrant Law Center of Minnesota, 450 N Syndicate St, Suite 200, St Paul, MN 55104.